MEMORANDUM

TO: **Property Owners**

CC: **Credit River Town Board**
Sarah LeVoir, Town Treasurer
Shane Nelson, Town Engineer
Bob Ruppe, Town Attorney

FROM: **Lisa Quinn, Town Clerk**

DATE: **August 5, 2014**

RE: **Neighborhood Meeting for Proposed Road Improvement Project**

You are receiving this letter because a road that you utilize to access your property is scheduled for a capital improvement in 2015. At this time, no decision on whether or not the project will be constructed has been made.

Credit River Township would like you to attend a neighborhood meeting on Monday, august 18, 2014 at 6 p.m. The purpose of this meeting is to discuss the need and timing of the proposed road project and gauge the level of support from the benefitting property owners. If the proposed project is completed, you may receive a special assessment on your property. However, Credit River Township will not advance this project if a majority of the property owners do not support it.

This will not be your only opportunity for input. If this project advances, Credit River Township will order a Feasibility Report in which a preliminary estimate of the project costs and resulting special assessments will be determined. Following the approval of the feasibility report, Credit River Township will hold a Public Improvement Hearing. Further, prior to the adoption of the proposed special assessment, Credit River Township will hold an Assessment Hearing. You will receive notice of these hearing separately if this project advances.

We encourage you to attend the neighborhood meeting to provide your input. If you are unable to attend the meeting, please provide your input by email to clerk@creditriver-mn.gov or by mail to 18985 Meadow View Blvd, Prior Lake, MN 55372. The meeting will be held at the Credit River Town Hall, located at the addressed referenced above.