

**Credit River Township Special Meeting
Monday, March 18, 2013, 6:30 pm**

Meeting Minutes

The March 18, 2013 Credit River Township Special Meeting was called to order at 6:30 PM by Chairman Brent Lawrence.

Members Present:

Chairman Brent Lawrence; Vice Chairman Bruce Nilsen; Supervisor Leroy Schommer; Supervisor Tom Kraft, Supervisor Al Novak.

Others Present:

Township Engineer Shane Nelson, Township Attorney Bob Ruppe, Supervisor Elect Chris Kostik.

Members Absent:

Township Clerk Lisa Quinn, Township Treasurer Sarah LeVoir

1) Approve or Amend Agenda.

No items were added here.

A Motion was made by Supervisor Schommer to approve the March 18, 2013 Special Meeting Agenda. A second was made by Supervisor Kraft. Motion passed 5-0.

2) Scott Soil and Water Presentation.

Mr. Troy Kuphal, Manager, Scott Soil and Water, and Mr. Ryan Holzer appeared before the Board to review an updated service agreement between Credit River Township and Scott Soil and Water.

Mr. Kuphal detailed this annual agreement. The details include the services to be provided by Scott Soil and Water (SSW), Erosion and Sediment Control and Storm Water Control Plan Information, and the Payment & Fee Schedule. Exhibit A of the Service Agreement is the Erosion and Sediment Control Program Standard Operation Procedure for Inspections and Compliance.

After the presentation and Board review and discussion, a motion was made.

Supervisor Novak made a motion to accept the agreement with Scott Soil and Water Conservation District contingent upon Attorney Review of any recommended modifications. Supervisor Schommer seconded the motion. Motion passed 5-0.

Mr. Kuphal will provide a copy of the agreement to the clerk so it can be forwarded to the Attorney for the review process.

Supervisor Kraft also offered appreciation to Mr. Holzer on a difficult job well done.

3) Old Business

1) Review and Approve 2013 Overlay Project Feasibility Report

Engineer Nelson reviewed the changes to the Feasibility Report that were recommended by the Board Members at the March 4, 2013 Credit River Board Meeting. For review, the projects are considered separate projects, a Residential Group and a Collector Street Group.

Engineer Nelson also mentioned that that because the 2013 Overlay has not been bid yet, the potential exists that the \$90,000.00 budget may have to be exceeded.

Engineer Nelson provided a suggested schedule for the required meetings on these projects. After Board discussion, motions were made to approve the feasibility report and approve the resolution calling for the public hearings.

Supervisor Kraft made a motion to approve Resolution 2013-05, Resolution Receiving Report and Calling Hearing on Improvement on the Residential Overlay Project (165th, 167th, 169th, and 180th Streets, Cleary Lake Court and Jennifer Lane), contingent upon date, location, and time verification subject to access to Prior Lake Fire Station #1. Supervisor Novak seconded the motion. Motion passed 5-0.

Supervisor Schommer made a motion to approve Resolution 2013-06, Resolution Receiving Report and Calling Hearing on Improvement on the Collector Overlay Project (170th Street) contingent upon date, location, and time verification, subject to access to Prior Lake Fire Station #1. Supervisor Kraft seconded the motion. Motion passed 5-0.

The Board then considered Resolutions 2013-07 and 2013-08, resolutions ordering plans and specs for the 2013 Overlay Projects.

Supervisor Novak made a motion to approve Resolution 2013-07, Resolution Ordering Plans and Specifications for the Residential Overlay Project (165th, 167th, 169th, and 180th Streets, Cleary Lake Court and Jennifer Lane), contingent upon date, location, and time verification, subject to access to Prior Lake Fire Station #1. Supervisor Kraft seconded the motion. Motion passed 5-0.

Vice Chair Nilsen made a motion to approve Resolution 2013-08, Resolution Ordering Plans and Specifications for the Collector Overlay Project (170th Street), contingent upon date, location, and time verification, subject to access to Prior Lake Fire Station #1. Supervisor Schommer seconded the motion. Motion passed 5-0.

The Township Engineer, Shane Nelson, discussed the required Public Hearing Schedule with the Board.

The Board then discussed the proposed Bike Trail Project on the North side of 170th Street. Board discussion centered upon the number of residents who would potentially benefit from such a project, safety concerns regarding placement, and funding issues. The Board decided to table the issue until the April 1, 2013 Board Meeting.

Supervisor Kraft and Supervisor Novak will meet with the Township Treasurer to discuss some financial details as would be related to this project. The Township Engineer Shane Nelson will see if there is any grant money available to help fund the project.

4) Adjourn.

There being no further business before the Board, a motion to adjourn was heard.

Vice Chair Nilsen made a motion to adjourn the March 18, 2013 Special Meeting. Supervisor Schommer seconded the motion. Motion passed 5-0.

The Meeting was adjourned at 8:10 PM.

Recorded by Lisa Quinn, Clerk

Brent Lawrence, Chairman Credit River Township