

**Credit River Township
Resident Annual Meeting Notes
March 12, 2013**

Call to Order:

Chairman Brent Lawrence called the meeting to order with the Pledge of Allegiance at 8:30 pm.

Chairman Brent Lawrence gave Vice Chairman Bruce Nilsen a plaque and thanked him for 9 years of service on the Credit River Town Board.

Call for Moderator:

Chairman Brent Lawrence called for nominations for moderator.

Resident Deborah Lawrence nominated Mr. Chris Kostik to be moderator. Supervisor Tom Kraft offered a second.

Chairman Lawrence called three times for additional nominations. There were none. Lawrence called for a vote on the position of moderator. Resident Kostik was elected moderator by voice vote.

Announce Agenda for the Meeting:

Moderator Chris Kostik reviewed the published agenda for the meeting.

Minutes of the Previous Meeting:

Moderator Kostik reviewed the minutes from last year's annual meeting. He provided an overview of the 2012 Annual Meeting minutes and noted that printed copies were available for review at the Town Hall.

Moderator Kostik called for changes. Resident Bruce Nilsen wanted to note that in the 2012 Annual Meeting minutes that the last heading should read "Motion to *Continue* the 2012 Annual Meeting" instead of to "reconvene".

Board of Audit Report:

The Board of Audit Report was read to the Residents at the Annual Meeting. The Board of Audit report was reviewed and approved at a Special Meeting on February 13, 2013.

A Motion to approve the March 13, 2012 Annual Meeting Minutes and Board of Audit Report was made by Resident Alden Starkey and seconded by Resident Beverly Parrish. Minutes were approved by voice vote.

Status of Fire Department

Moderator Kostik called upon Credit River Township Chairman Brent Lawrence to fill in for Prior Lake Fire Chief Doug Hartman, who was unable to attend the meeting.

Chairman Lawrence noted that the fire calls for the City of Prior Lake, Spring Lake Township and Credit River Township were up 8% in 2012 vs. 2011. Motor Vehicle accidents nearly doubled in 2012 vs. 2011.

Chairman Lawrence asked if any residents had questions regarding fire calls/issues in the Township. None were noted.

Road Report:

Moderator Kostik called upon Credit River Township Supervisor Tom Kraft to provide the road report. Supervisor Kraft discussed recent road projects in the Township. He reported that 3.8 miles of road overlays would be done this year, for 165th, 167th, 169th, 170th and part of 180th streets along with Jennifer Lane and Cleary Lake Court. The job would cost approximately \$586,000 and the township would pay approximately \$307,000 of that. Seal coating Cressview and South Passage, Monterey, Stonebridge, Boulder Creek Drive, France Blvd. & France Court, south of Co. Rd 8, plus 4 basketball courts and the parking lot at Town Hall, will cost approximately \$135,000 and township would pay all of that.

Supervisor Kraft strongly recommended that any residents who want to have a voice on the County Road 8 Corridor project attend the Open House at Spring Lake Township on March 18th from 4-6. That project is scheduled for 2015 but is in the planning stages now, so now is the time to have input on that project.

Next year's project will be the Fern and Birch reconstruction project.

Snowplowing Report

Chairman Brent Lawrence discussed 2012 Snowplowing. Due to milder than usual 2012 weather and lower than expected precipitation, the first half of the actual expenditures for Credit River Township 2012 snowplowing came in

lower than expected. For all of 2012 it was under budget by \$39,000. However, year-to-date for 2013 it is already \$33,000 over budget. Ice & snow removal includes mileage, salt, plow/blade roads and hauling rock. In 2010, Credit River Township spent \$137,000; in 2011 \$79,000; in 2012 \$63,000 and the first 2 months of 2013 \$42,065.

NPDES/Culvert Reports

Supervisor Leroy Schommer discussed CRT culvert maintenance. Three culverts were blocked and had to be steamed out. He wanted the residents to know if you have a blocked culvert, let the Supervisors know and it will be taken care of.

For NPDES: The Township has been divided into four quarters for inspection purposes of storm water ponds and retention ponds to be in compliance with NPDES requirements. We are required to inspect ¼ or 25% a year.

Financial Report / Budget Review – Treasurer Sarah LeVoir

Moderator Kostik called upon Township Treasurer Sarah LeVoir to provide a financial report and budget review. Treasurer LeVoir offered a handout to the audience and showed a PowerPoint presentation.

Treasurer LeVoir offered a 2012 Estimate to Actual comparison. The 2012 Estimated ending cash balance was \$2,391,722.00. The 2012 Actual ending cash balance was \$3,015,832.00. Treasurer LeVoir provided explanations for estimate to actual variances. She notes that the largest variance is bond

funds held for completion of the Lynn, Monterey & 207th Street Project in 2013.

Secondly, Treasurer LeVoir reviewed the 2013 Budget, and the estimated amounts for each fund. As of the March Annual Meeting Date, Treasurer LeVoir reports that the Township Budget is on track.

****Motion to Approve General Levy and to Affirm the Total Levy**

Moderator Kostik said in view of the fact that we will have more complete information with respect to the budget for 2013, he is asking for a motion to continue this discussion until the September meeting. Resident Rich Schumacher made a motion to continue the discussion with regard to the Levy until the September 9th, 2013 meeting at the Town Hall. Resident Tom Wolf offered a second, motion carried by a voice vote.

Election Report

Chairman Brent Lawrence read the results of the election. The totals were as follows: For Supervisor:

Chris Kostik: 140 votes

Al Aspergen: 46 votes

Rich Ernst: 28 votes

Total Votes: 214

Open Forum (General Discussion of Items of Concern)

Moderator Kostik announced there are a few items that need to be determined and voted on beginning with:

a) Depository – Anchor Bank

Resident Mary Beth Gorman Badger made an inquiry regarding the Township having over \$3,000,000 in Anchor Bank. She thought that was too much to have in a checking account. Treasurer LeVoir reported that the Township is required to have cash on hand (liquid) in order to pay General Township Road & Bridge and Bond Fund expenses. In addition there are bond funds being held that will be used to pay for the completion of Monterey, Lynn & 207th Street in 2013. Treasurer LeVoir reported that a large portion of that amount is in a savings account which gets higher rate of interest and then can be transferred immediately when cash is needed. To have collateralized cash Anchor bank does this for the Township for free as a customer. Not all banks do that. Chairman Lawrence stated that CD rates were less than Anchor Bank savings interest rates, and not as convenient.

Resident Rich Schumacher asked if bids were taken from other banks. Chairman Lawrence stated that bids were not taken, but other banks have been discussed, and the Board recommends Anchor Bank. Then Resident Schumacher asked if there were any conflicts of interest with any of the board members with Anchor Bank. Supervisors Brent Lawrence, Tom Kraft and Leroy Schommer all declared to have no such conflicts.

Moderator Kostik then asked the Residents to make a motion to name the Township Depository.

Resident Beverly Parrish made a motion to retain Anchor Bank as our Town Depository for funds. Resident Al Aspengren offered a second, motion passed by voice vote.

b) Publisher

Resident Rich Schumacher asked what the cost is to publish in the Lakeville paper. Chairman Lawrence noted that the Township publishes in both the PL American and the Lakeville papers to reach the Credit River Township population with 55044 and 55372 zip codes. Resident Mary Beth Gorman Badger asked about emailing all the residents. Chairman Lawrence said that the Township has only 400-500 email addresses, so that isn't an option right now.

Resident Rich Schumacher made a motion to continue to use the Prior Lake American and the Lakeville newspaper as our official publishing agent. Resident Tom Wolf offered a second, motion passed by voice vote.

c) Posting Place

Resident Jay Saterbak made a motion to continue to use the posting board at the Town Hall as the official site for posting notices. Resident Barb Rau offered a second, motion passed by voice vote.

Motion to set the time and location of the 2014 Annual Meeting

Resident Rich Schumacher made a motion to hold the 2014 Annual Meeting at the Legends Club, on March 11, 2014 at 8:30 PM. Resident Tom Wolf offered a second, motion passed by voice vote.

Motion to continue the 2013 Annual Meeting

Resident Bruce Nilsen made a motion to continue this Annual Meeting to 7 PM September 9, 2013, at the Credit River Town Hall. Resident Deborah Lawrence offered a second, motion passed by voice vote.

Moderator Kostik announced the meeting concluded at 9:45 PM.

Submitted By: (s/) Renée Schommer
Township Deputy Clerk
Credit River Township

Approved By: (s/) Chris Kostik
Moderator, Annual Meeting
Credit River Township

Edited By: (s/) Lisa Quinn
Credit River Township Clerk

Continuation of Annual Meeting
September 9, 2013
7 PM

At 7:00 PM, Clerk Lisa Quinn opened the Continuation of the Credit River Township Annual Meeting with the Pledge of Allegiance.

Clerk Quinn asked for nominations for Moderator. Resident / Chairman Brent Lawrence nominated Resident Beverly Parrish to serve as moderator at the Continuation of the 2013 Annual Meeting. A second was made by Resident Bruce Nilsen. Motion was carried by voice vote.

Moderator-elect Resident Beverly Parrish turned the meeting over to Township Treasurer Sarah LeVoir. Treasurer LeVoir gave an overview of the 2014 Proposed Budget / Levy that is attached to these minutes as Addendum A.

After Treasurer LeVoir's presentation, Moderator Parrish asked if there were any questions from the residents.

Credit River Township Resident Paul Howe asked what the lengths of the terms on the bonds are. Treasurer LeVoir answered 10 years. Mr. Howe then asked how long it would take for the cash reserve to be depleted to 50%. Treasurer LeVoir answered that she projects the cash reserves to be depleted to 50% in approximately 2017.

Credit River Township Resident Mary Beth Gorman asked if there was a levy every year and what it was for. Township Treasurer LeVoir stated that the levy funds Township Operations and is set every year. Resident / Supervisor Leroy Schommer stated that the levy is required by statute.

There being no further questions or comments from the residents, a motion to approve the 2014 Levy as proposed, set at 1.2 million, was made by Resident Carolyn Shulte. A second was offered by Resident Ruth McLeod. Motion passed 12-1.

There being no further questions or comments from the Residents, Resident/ Vice Chair Tom Kraft made a motion to adjourn. Resident Tom Wolf offered a second. Motion passed by voice vote. The meeting was adjourned at 7:18.

Submitted By: (s/) Lisa Quinn
Township Clerk

Credit River Township

Approved By: (s/) Beverly Parrish
Moderator, Continuation of Annual
Meeting

Credit River Township

Approved By: (s/) Brent Lawrence
Credit River Township Chairman