

# **Credit River Township Workshop August 24, 2009**

## **Call to Order**

Chairman Leroy Schommer called the workshop to order at 6:00 pm.

## **Members Present:**

Chairman Leroy Schommer, Vice Chairman Bruce Nilsen, Supervisor Brent Lawrence, Supervisor Tom Kraft, Supervisor Al Aspengren

## **Others Present:**

Township Clerk Jerry Maas, Township Treasurer Holly Batton

## **Discussion**

### **1) Decision on Incorporation**

Supervisor Lawrence opened the meeting with a review of the points discussed regarding the decision on incorporation at the August 10th meeting.

Chairman Schommer presented a copy of the "pros and cons" of incorporation that had been prepared by our legal counsel two years ago.

Supervisor Lawrence and Clerk Jerry Maas had been asked at the last meeting to contact Mr. Unmacht and determine if their consulting firm was interested in assisting the Township in arriving at this decision. Mr. David Unmacht, Director at Springsted & Associates presented some ideas on how he thought his company might be of assistance..

Mr. Unmacht noted that in his previous position as Scott County Administrator, he had been following the efforts on the part of the Township to look into incorporation and as a result was not unfamiliar with this project. He mentioned that he was aware that the Township had invested considerable resources in this project and was now attempting to gather the various pieces of information and arrive at a conclusion. He suggested that he would be able to help us organize this information and in effect "finish" this effort.

Mr. Unmacht suggested that perhaps the first consideration would be to develop a plan of action moving forward. He further noted that he has considerable experience in local government and as such he feels he could help "facilitate" the discussion as this plan is carried out.

While he recognizes that we have in all probability gathered a great deal of information, an analysis of this would be in order and that he has the expertise to carry out this function.

Mr. Unmacht mentioned that he understood that the Board was interested in getting information to the residents on this important issue and that he would be available to assist in this communication effort.

And finally, Mr. Unmacht pointed out that he when the Board arrives at a decision, he would be able to help analyze the "Impact" of that decision and be in a position to both summarize the consequences of this decision and present this to the residents in a manner in which they can comprehend.

Mr. Unmacht emphasized that he would not be in a position to offer a recommendation as to what would be the best decision and wanted the Board to understand that very clearly at this time.

Supervisor Aspengren asked if Mr. Unmacht had any previous experience in the area of incorporation?

Mr. Unmacht stated that while he had not been directly involved with incorporation, he had worked on some annexation projects which are much more common.

Supervisor Kraft asked if Mr. Unmacht had any bias as to incorporation vs annexation?

Mr. Unmacht indicated that he did not.

Supervisor Nilsen suggested that we might be able to get some information from a city perspective.

Supervisor Aspengren indicated that he was of the opinion that entering into a formal arrangement with Springsted was unnecessary and he suggested that each board member contact one of the townships that recently went through the incorporation process and get some background that should provide ample information in order to arrive at a satisfactory decision.

## **2) Budget Discussion**

Treasurer Holly Batton presented some information on the work done so far on the budget for 2010.

The workshop concluded at 8:20 pm

# **Credit River Township Special Meeting August 24, 2009**

## **Call to Order**

Chairman Schommer called the meeting to order at 8:20 pm.

## **Members Present:**

Chairman Leroy Schommer, Vice Chairman Bruce Nilsen, Supervisor Brent Lawrence, Supervisor Tom Kraft, Supervisor Al Aspengren

## **Others Present:**

Township Clerk Jerry Maas, Township Treasurer Holly Batton

## **Discussion**

### **1) 2010 Budget**

The Board suggested that Treasurer Batton summarize the information for the residents at the Annual Meeting on a single sheet.

Treasurer Batton informed the Board that resident Chris Kostik is prepared to serve as the moderator at the Annual Meeting.

After a thorough review and discussion of the proposed budget the Board will recommend a total levy of \$1,050,000. If the final budget proposes that additional expenditures will be required, it is suggested that these be covered from accumulated reserves.

### **2) Request a Proposal from Springsted and Associates.**

In view of the discussion at the workshop held earlier in the evening, Chairman Schommer made a motion that Supervisor Lawrence, Supervisor Nilsen and Clerk Jerry

Maas arrange a meeting with David Unmacht of Springsted & Associates to develop a proposal regarding the manner in which Springsted might assist the Township in finalizing it's decision on future form of government. Supervisor Nilsen offered a second, motion passed 4 - 1 (Supervisor Aspengren opposed)

**3) Resolution on Staff Communication with Consultants**

The Board took no action on this issue this evening.

**4) Distribution of Charges for the Territory CSTS System**

Treasurer Batton noted that because the CSTS system has not been officially accepted by the Township, she has questions as to how to assign various charges as to which belong to the development and which are the responsibility of the residents as users of the system.

The Board decided that Chairman Schommer, Supervisor Aspengren, Treasure Batton and Ryan Brandt of EcoCheck would meet to discuss this issue and recommend a solution.

**5) Driveway on Whitewood Ave.**

Chairman Schommer noted that he and Supervisor Lawrence visited the property at 16600 Whitewood Ave. There is a problem with the completion of the driveway after the recent reconstruction of the road.

Chairman Schommer presented a proposal from Seal King for \$270 to solve this problem.

Supervisor Kraft made a motion to authorize the expenditure of \$270 to sealcoat the driveway at 16600 Whitewood Ave. Supervisor Lawrence offered a second, all in favor, motion carried 5 – 0. .

**6) Culverts on Whitewood Ave.**

The Board asked that this topic be added to the agenda for the next meeting.

**7) District Area Planning (DAP) Meeting**

Supervisor Aspengren announced that the next meeting for this group is scheduled for September 2<sup>nd</sup> and that there will be a discussion on Parks and Trails.

**8) SCALE**

Supervisor Aspengren noted that SCALE is looking for more officials to become involved and encouraged our Board members to consider participation.

**9) Transfer Funds**

At the request of Treasurer Batton, Supervisor Kraft made a motion to transfer \$5000 from the savings account to the checking account, Supervisor Nilsen offered a second, all in favor, motion carried 5 – 0.

**Review and Pay Bills**

The Board approved the following Claims for payment

8/4/2009	EFTPS	August Payroll	Withholding Taxes	\$	2,048.95
8/4/2009	PERA	PERA	PERA Fund	\$	525.90
8/17/2009	BSC	Anchor Bank	ACH Fees0	\$	10.48
8/24/2009	5168	Landmark Development Grp	Access Refund	\$	900.00
8/24/2009	5169	Al Aspengren	Expenses	\$	119.35
8/24/2009	5170	B & B Contracting	NPDES Refund	\$	870.00

8/24/2009	5171	Bohnsack & Hennen	Ditch Work - 165th Street	\$	390.00
8/24/2009	5172	CenterPoint Energy	Town Hall Gas	\$	10.50
8/24/2009	5173	Collins Tree	Tree Trimming - St Francis Lane	\$	320.63
8/24/2009	5174	ECM Publishing	Legal Advertising-Lakeville	\$	385.00
8/24/2009	5175	Fenc-Co	Backstop at Scottview Park	\$	200.00
8/24/2009	5176	Goliath Hydro-Vac	Jet Clear Culverts	\$	150.00
8/24/2009	5177	Gopher State One Call	Utility Locates	\$	7.25
8/24/2009	5178	Gordon Galarneau	NPDES Refund	\$	1,180.00
8/24/2009	5179	Hakanson Anderson	July Engineering	\$	10,408.45
8/24/2009	5180	Integra Telecom	Phone Service	\$	511.09
8/24/2009	5181	Int'l Micro Chuck Co	NPDES Refund	\$	1,840.00
8/24/2009	5182	James Michael Construction	NPDES Refund	\$	1,900.00
8/24/2009	5183	Kari Ornes	NPDES Refund	\$	920.00
8/24/2009	5184	Kevin Casey LLC	Brush Mowing	\$	425.00
8/24/2009	5185	Larry/Karen Bubb	NPDES Refund	\$	1,870.00
8/24/2009	5186	Lennar Corp	NPDES Refund	\$	1,810.00
8/24/2009	5187	Mayor Mektani	NPDES Refund	\$	1,400.00
8/24/2009	5188	Private Underground	Utility Locates	\$	79.00
8/24/2009	5189	Rita Vollmer	NPDES Refund	\$	730.00
8/24/2009	5190	Scott County Treasurer	Street Sign	\$	232.50
8/24/2009	5191	Scott Soil & Water	Inspections -July	\$	1,280.00
8/24/2009	5192	SW Suburban Publish	Legal Advertising-Prior Lake	\$	267.25
8/24/2009	5193	Webcetera	Website Expense	\$	250.00
8/24/2009	5194	Windwood Homes	NPDES Refund	\$	1,960.00
8/24/2009	5195	Xcel Energy	St Francis Street Light	\$	12.87
		Prior Lake Blacktop	Whitewood Patching	\$	1,944.70

## Adjourn

Supervisor Aspengren made a motion to adjourn, Supervisor Lawrence offered a second, all in favor, motion carried 5 – 0. The meeting adjourned at 10:05 pm.

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Submitted By: (s/) Jerald R. Maas  
Township Clerk  
Credit River Township

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Approved By: (s/) Leroy Schommer  
Chairman Board of Supervisors  
Credit River Township