

Credit River Township Meeting Minutes March 2, 2009

Call to Order

Chairman Leroy Schommer called the meeting to order at 6:00 pm.

Members Present:

Chairman Leroy Schommer, Vice Chairman Bruce Nilsen, Supervisor Brent Lawrence, Supervisor Al Aspengren

Members Absent: Supervisor Tom Kraft

Others Present:

Township Clerk Jerry Maas, Township Treasurer Holly Batton, Township Engineer Shane Nelson, Township Attorney Bob Ruppe

Old Business

1) Building Inspections / Permits (6:03:00 pm)

Steve Horsman noted that he had sent a follow up letter on February 12th and he was available this evening to answer any questions that the Board may have.

Chairman Schommer mentioned that after talking to Scott County Community Development Director, Michael Sobota, he is of the view that the Township should stay with the Scott County inspection program for the near future.

Mr. Horsman commented that he respected the Townships position and recommended that the Township explore negotiating a new program with the County.

Supervisor Aspengren expressed his appreciation to Mr. Horsman for bringing several items to our attention.

Supervisor Nilsen noted that we are still in process of evaluating our own planning and zoning responsibility and he is also of the opinion that we ought to stay with Scott County until we make a decision on this subject.

2) Mark Zweber – Discuss Liberty Creek Escrow Accounts (6:04:42 pm)

Mark Zweber, developer appeared to discuss his escrow accounts on Liberty Creek and Estates of Liberty Creek.

Mr. Zweber noted that the property is basically farmland and that he will have to go back through a formal project process at the time he converts this project from the current outlot status. He commented that the economy is not good at the present time and since he will not be bringing his project forward in the near future, that our ordinance requires only a \$1000 escrow and that he currently has \$20,000 on deposit. He would like to request a reduction in the amount of \$19,000.

Chairman Schommer asked why there are two escrow accounts for this project.

Mr. Zweber stated that since his intention is to eliminate the barricade to the adjacent project that the County is going to require him to go back through the entire platting process. He has an entirely different lot plan and at the direction of the County he set up two escrows both at the County and at the Township.

Supervisor Lawrence asked if we should in fact have but one escrow.

Attorney Ruppe noted that we have but one developers agreement that specifies a \$20,000 escrow. The Board can reduce this at their discretion. He noted that Mr. Zweber has a contractual obligation to keep the escrow at \$20,000.

Supervisor Nilsen noted that the \$1000 amount is what the Township requires when a project is first submitted.

Attorney Ruppe stated that there is another section of the ordinance that deals specifically with escrow accounts.

Supervisor Nilsen would agree to reduce the amount on the Liberty Creek project, provided that the Liberty Creek Estates is cancelled. He feels that there is a problem with having 2 plats on the same parcel of land.

Chairman Schommer commented that Mr. Zweber would need to replat the Liberty Creek approved plat.

Mr. Zweber was of the opinion that he would not be able to eliminate the barricade that was called for on the currently approved plat and that he was told by the County Attorneys office that he would have to go back through the entire process to accomplish this.

Supervisor Lawrence expressed the opinion that we should reduce this escrow amount in view of the fact that there is currently no activity on the project.

Supervisor Nilsen wanted to confirm with County staff that this is the approach when starting a second project.

Supervisor Lawrence asked Treasurer Batton if the escrow amounts have been kept current. She noted that the Liberty Creek escrow has been consistent at \$20,000, however, the Estates of Liberty Creek has been in a negative position for several months and in fact is currently at a negative \$165.

Supervisor Aspengren asked Mr. Zweber what his intention is with respects to this project at this time. Mr. Zweber noted that it depends on the economy.

Supervisor Lawrence suggested that Mr. Zweber write a check for \$165 to bring the balance current.

Mr. Zweber said he would be comfortable with \$1000 in each account.

Chairman Schommer reminded Mr. Zweber that when this project was active, the Township was having difficulty keeping the escrow in a positive position and therefore the \$20,000 was established as a part of the Developer's Agreement.

Chairman Schommer suggested that both accounts be maintained at a \$1000 amount and that Mr. Zweber be required to bring the amount to the \$20,000 level when development starts.

Supervisor Nilsen suggested that we coordinate this with the County to insure that we are on the same page and that we adjust the amount at the next meeting. He prefers to keep the Liberty Creek project at \$5000 and the Estates of Liberty Creek at \$1000.

Treasurer Batton stated that the Township does not want to finance development.

Supervisor Aspengren expressed the view that we are independent of the County and ought to be in a position to make this decision ourselves regardless of the counties position.

Supervisor Lawrence asked if there is any benefit to having two accounts. Mr. Zweber felt that there was an advantage. Attorney Ruppe suggested that it might be more advantageous in the case of a replat to have two accounts.

Supervisor Lawrence noted that he feels we could do this tonight with both plats noting that Attorney Ruppe is in agreement from a legal standpoint and that it is within our discretion to reset the amounts.

Supervisor Lawrence asked if on the other hand we might want to consider having only one escrow account.

Attorney Ruppe suggested that if we wanted to combine these, that we write an agreement that defines a formal “trigger” that states clearly when increased amounts would be required. He suggested that the Board consider tabling this until the next meeting.

Supervisor Aspengren asked if in fact there is no activity, what would be the purpose of keeping \$20,000 and why wouldn't we keep only \$1000 in each account and suggested that we resolve this issue this evening pending agreement with the County and ask Attorney Ruppe to draft an agreement by the next meeting.

Mr. Zweber expressed a thought that we're making this into a bigger proposal than he feels is necessary by requiring that a legal agreement be written.

Supervisor Aspengren made a motion to leave the Estates of Liberty Creek at \$1500 and the Liberty Creek project at \$1000 until a replat proposal is presented at which time the escrow would be increased to \$20,000.

This motion failed for lack of a second.

Supervisor Kraft joined the meeting.

Supervisor Nilsen asked Mr. Zweber if he wants to keep the Estates of Liberty Creek as the active project. Mr. Zweber indicated that he did.

Supervisor Nilsen suggested that the active project Estates of Liberty Creek be established at \$2500 and that the Liberty Creek project be set at \$1000..

Supervisor Nilsen made a motion to reduce the Liberty Creek escrow to \$1000 and to set the amount of the Estates of Liberty Creek at \$2500 with the added requirement that it not be allowed to drop below \$1000. He would also add the requirement that when development starts, the active project be replenished back to the \$20,000 amount per the developer's agreement.

Treasurer Batton noted that the Estates of Liberty Creek has been in a negative position for three months and that Mr. Zweber has not responded to the statements that have been sent out.

Chairman Schommer offered a second to Mr. Nilsen's motion, motion passed 3 – 1 (Supervisor Aspengren opposed).

Mr. Zweber suggested that he would come to the Town Hall and exchange checks.

Chairman Schommer noted that before we issue a refund check, we would need checks from Mr. Zweber.

3) Status of Territory Project (6:37:20 pm)

Rob Wacholtz, representing Tradition Development appeared on behalf of the SA Group to discuss the Letters of Credit for the 4th Addition of the Territory project. He noted that SA Group is a subsidiary of US Bank and that they own 28 lots and 2 outlots in the Territory Development.

Mr. Wacholtz noted that he has previously met with representatives of the Board, the developer, Mr. Laurent, the Township Engineers and legal counsel for both the Township and the SA Group to attempt to find a solution for some of the issues facing this project.

Mr. Wacholtz noted that during his discussions with the Township Engineer, they have developed a list of the outstanding items are yet to be completed and it is hoped that we can arrive at an agreement as to how to finance these. He is of the understanding that the final lift of the roads has been completed and that the CSTS systems are complete with the exception of the 3rd addition. He is of the opinion that some consideration might be given to reducing the amounts of the outstanding Letters of Credit.

The SA Group is willing to put up cash to compete all four phases of the project. He also understands that the Township might be uncomfortable in reducing the LOC's and he is here tonight to suggest some possible alternatives.

Mr. Wacholtz passed out a list of the items that are outstanding as of this time including recent items that have been identified. He pointed out that it shows a total cost requirement of approximately \$191,000 and adding in the amount to bring it to the Townships requirement to hold 125%, the total outstanding cost amount should be \$238,000.

Mr. Wacholtz pointed out that the Township has already cashed a LOC in the amount of \$50,000 and is holding two others amounting to approximately \$447,000. He is suggesting that there are two alternatives;

- 1) draw the LOC's amounting to \$447,000 or
- 2) accept from SA Group an amount of cash equal to the estimated amount of work left to be done which could then be merged with the escrow account currently being held.

It would be his view that as the items on the punch list are completed to the satisfaction of the Township Engineer, that the amounts in this escrow would be reduced proportionately. He would ask that the contractors be paid and that the escrow not continue to be held against other concerns.

Supervisor Aspengren asked about what basis there was that there would be a concern that the contractors might not be paid.

Mr. Wacholtz noted that this concern is not necessarily confined to Credit River Township. He pointed out that these surety amounts are not often well defined to insure that it is wholly related to the work that the contractors perform and that sometimes they have problems in getting paid by the communities in a timely manner. He further noted that in this case, SA Group is providing the funds and they would hope that there would be a disbursement agreement to insure that the vendors are paid.

Supervisor Nilsen asked Engineer Nelson if he knew how long the road was that was paved last fall. Engineer Nelson indicated that he did not know.

Attorney Ruppe noted that the Township currently has a Developer's Agreement that specifies when the Township would reduce the LOC amounts and that furthermore there is no requirement that these be reduced at all. Should the Township wave the right to call these, they would be giving up a right that they currently possess. .

Attorney Ruppe noted that Peter Berry, attorney for the SA group, is suggesting that the Township pursue the drawdown on the current LOC's held by the Township against the Laurent Development. Mr. Berry noted that should we follow this course, the SA Group would agree to make good on issues related to the other phases as well, including the First Phase where the LOC expired

Mr. Wacholtz concurred and noted that some of the items on the punch list were related to the first and second phases.

Chairman Schommer wanted to note that Credit River has a reputation of paying its bills and wanted this to be noted in the record that we have outstanding credit.

Mr. Wacholtz reemphasized that his previous comment was not directly related to Credit River, but he knows that when vendors see this type of work being considered are reluctant to participate because they have experienced problems in getting paid and he wanted the Township to be aware of this issue.

Supervisor Aspengren asked about the identity of the vendors.

Mr. Wacholtz noted that the SA Group has a responsibility to inform all of their vendors about the requirement that a third party, in this case the Township, has to approve the work prior to funds being released for payment and all he is asking is that they have the ability to assure the contractors that they will be paid when the work is completed satisfactorily..

Attorney Ruppe noted that should the Township draw on the LOC's, they have the ability to complete the work and not the obligation to complete the work, that we could take the money and wait until the warranty period expired. He also noted that we would need to secure the agreement of Laurent Development to disburse the funds for payment to the vendors.

Supervisor Nilsen asked about a recent issue with CSTS 7, where he had heard that a pipe broke. Supervisor Aspengren indicated that there was an issue and that repair will be required, most probably by the contractor under the warranty provision.

Supervisor Lawrence asked if we would continue to have a Developer's Agreement?

Attorney Ruppe indicated that we have this in place whether or not we draw on the LOC's and it is his recommendation that drawing down on the LOC's would be the next step..

Supervisor Nilsen noted that technically, Mr. Laurent is still the Developer and that he is concerned that Mr. Laurent does not look at it this way.

Attorney Ruppe commented that it is his understanding that the SA Group, while they are willing to complete the open items, are not willing to assume responsibility for all of the requirements of the Developer's Agreement.

It was decided that we would set an item on the agenda for the April 6th meeting to have an agreement in place with the SA Group.

Supervisor Nilsen asked about how the outstanding work would be prioritized and assigned, noting that the Township has contractors that have the ability to do some of this work.

Mr. Wacholtz noted that this would be a possibility.

Engineer Nelson inquired about the as-built drawings and if this would also be completed?

Mr. Wacholtz noted that he does not think it to be a prudent use of the funds to provide these drawings on work that is already completed, but would be open to discuss this and it would be the Townships call if they wanted to spend the allotted money in this fashion.

Engineer Nelson also noted that replacement of the defective mound is also an open item and that there is a lot of permitting expense involved and is wondering if that would be included.

Mr. Wacholtz noted that replacement of this is included in the punch list.

Engineer Nelson also noted that the wetland mitigation is still open.

Supervisor Aspengren noted that fixing that defective mound is a high priority item with the MPCA and needs to be fixed ASAP

Supervisor Lawrence made a motion directing Attorney Ruppe and staff to draw on the LOC's for the Territory.

Supervisor Nilsen asked if we will continue to have a responsible party for this project? Attorney Ruppe noted that we do in fact continue to look to Laurent Development as the responsible party. If we use SA Group we do not have to be concerned with external contracting laws.

Supervisor Nilsen offered a second to Supervisor Lawrence's motion, all in favor motion passed 5 – 0

Supervisor Nilsen made a motion to table this matter until the next meeting to allow Township Staff to work with the SA Group to prepare a formal agreement to complete the work in the Territory to the satisfaction of the Township, and that we also secure the permission of Gary Lauren to this agreement.

Supervisor Nilsen asked about funding the current effort to call the LOC's and work on the agreement. Attorney Ruppe indicated that this expense would have to come from the funds provided in the LOC's themselves.

Supervisor Kraft asked if we intend to require a separate escrow account.

Supervisor Nilsen noted that the SA Group is not the developer.

Supervisor Aspengren offered a second, all in favor, motion passed 5 – 0.

Supervisor Nilsen wanted to clarify that should the work be completed for a lesser amount than the \$191,000 estimated, that the amount saved would be held in reserve for warranty. All agreed.

The Board recessed for a 5-minute break.

4) Wells Fargo Contract – Paying Agent / Registrar for Bonds (7:30:30 pm)

Attorney Ruppe noted that this issue has been resolved.

5) Commissioner Tom Wolf (7:37:00 pm)

Commissioner Tom Wolf took a few minutes to discuss the following:

a) Round-a-bout at County Highways 68 and 91

Commissioner Wolf noted that the County has long term plans to construct a round-about at the intersection of Highway 68 and Highway 91.

b) Parks and Trails

There will be a workshop on March 3rd at 11:00 in Savage to discuss possible connection with Cleary Park and Murphy Hanrahan.

c) Building Permits

Commissioner Wolf noted that overall, building permits are down.

Supervisor Nilsen asked about the Round-a-Bout and whether Highway 68 would be turned back to the Township? He noted that the County would be paying for it and it would eventually be considered as the responsibility of the Township. Chairman Schommer noted that we might determine that the Round-a-Bout be constructed entirely within the County Right of Way as to County Road 91.

Engineer's Report (7:40:00 pm)

1) Discuss Right of Way Ordinance

Attorney Ruppe noted that at the last meeting it was mentioned that we should consider a Right of Way Permit Ordinance and there was a discussion regarding possible sample ordinances used by other municipalities. Mr. Ruppe suggested that we use the model developed by the League of Cities that he mailed to each supervisor earlier.

He noted that he has streamlined this model ordinance, but Engineer Nelson had some items he wished to review with the Board before we would adopt it.

Engineer Nelson specifically wanted clarification on the "seed mulching" requirements. He also noted that the document does not state exactly where the facility is to be located within the right of way and he also noted that some communities require that all facilities be located "in-ground".

Developer Ted Kowalski suggested that a requirement be inserted that would require that the right of way be restored to its original condition. He also suggested that a "joint-trench" be encouraged.

Supervisor Nilsen brought up sprinkler systems in the right of way and suggested that this issue ought to be addressed.

It was also suggested that homeowners be notified when work is contemplated to allow them the opportunity to mark their sprinkler systems ahead of the utility companies work being performed.

It was suggested that the changes discussed this evening along with any other ideas be forwarded to Engineer Nelson to be incorporated in the proposed ordinance and then forwarded to Attorney Ruppe to make these changes and that we might consider adopting this ordinance at the next meeting in April.

Supervisor Nilsen mad a motion to adopt this evening as written with the idea being to add the changes as amendments.

Attorney Ruppe noted that this would necessitate duplicate publishing in order to make it official.

In view of this, Supervisor Nilsen withdrew his motion.

Review 2008 Year End Financial Report – Abdo, Eick & Meyers (7:53:40 pm)

Chairman Schommer introduced Brad Falteysek from our auditing firm.

Mr. Falteysek indicated that he was there to review our 2008 Annual Financial Report and commented that this was the first time to his knowledge that an auditor had presented a formal report to the Board.

Mr. Falteysek reviewed the Management Letter presented earlier to the Board and noted as the auditor they have reviewed the internal controls of the Township. He noted that they don't audit the controls, but offer recommendations as to improvements that could be made. One of these being in the area of the Utilities Billing process that is currently being performed by a single individual and that perhaps a second person ought to review these on a regular basis. He suggested that any of the Board members could perform this duty

Mr. Falteysek observed that a common deficiency in small communities such as Credit River occurs because they lack the ability to completely review the financial reports

before submitting them to the audit firm. This means that the auditor has to assist in the preparation of the financial report as well as offer an opinion on them, which on the surface is a potential conflict.

Another finding occurred when it was necessary to book a large prior period adjustment that was caused by the fact that a number of roads had not been included in the financial assets of the Township in previous reports and that these had to be accounted for.

Furthermore, he noted that the audit uncovered the fact that we were not in compliance with the statutory requirement for collateralizing our bank accounts. This has now been corrected.

In reviewing the Fund Balances, Mr. Falteysek noted that the General Fund balance increased by \$150,000 due to the fact that we did not spend all of the funds dedicated for the incorporation project. This left the fund balance at \$455,000 at yearend, which is about 72 % of the annual requirement. As our auditor they recommend that we keep about 35% in reserve at yearend to provide the necessary cash flow for the next year.

Mr. Falteysek noted that we receive about 90% of our revenues from property taxes, which is to be expected for townships like ours.

He noted that the Road and Bridge Fund decreased by \$160,000 because we closed out several older road projects. He indicated that receipt of the bond funds in early 2009 would balance out the deficit road projects that are shown.

He reviewed the three Subordinate Service Districts (SSD's) and noted that they have been combined. He noted that they increased by \$306,000 due to accepting the Stonebridge CSTS and that we need to recognize these and start depreciating them.

Mr. Falteysek pointed out that we don't have a Capital Asset Policy in place and should establish one. The same would apply to a formal Assessment Policy, a Parks Policy and a policy specifying use of the accumulating Lot Fees.

Supervisor Aspengren noted that we have a road assessment program in place, but Mr. Falteysek suggested a more detailed policy be developed to insure consistency.

Supervisor Nilsen noted that often times there are extenuating circumstances that cause exceptions.

Clerk Maas noted that in previous years we've been asked to disclose pending litigation and wondered if the forthcoming issue with regard to Huntington Way should have been disclosed. Mr. Falteysek noted that this had not been formally filed at year-end and consequently it was his opinion that this did not need to be included.

Supervisor Aspengren asked about a Records Retention Policy and it was noted that this is a policy from the State Auditor's office.

Supervisor Aspengren made a motion to approve their Financial Report as presented. Supervisor Nilsen offered a second all in favor motion passed 5 -0

It was noted that Credit River Township recently received a credit rating of AA- and that as such we are one of two townships in the state to have achieved this.

Minutes of Previous Meeting (8:21:50 pm)

Chairman Schommer called on Clerk Maas to summarize the minutes of the February 17, 2009 meeting.

It was noted that Ryan Brandt was authorized to meet with the residents of the Territory to review the fees in June.

Supervisor Nilsen noted that on page 4, 2nd paragraph he wished that “Personal email accounts” be inserted. On page 8 paragraph 3, note that the Board should also accept responsibility for missing the pass through charges. On page 13, delete paragraphs 6 and 7 since they were unrelated to the discussion at the time and were opinions of Clerk Maas.

Supervisor Kraft noted that on page 14, he would like to have the last sentence removed since it didn't reflect the intent of his comments

Supervisor Kraft made a motion to accept the minutes as read, Supervisor Nilsen offered a second, all in favor, motion carried 4 – 0. (Aspengren abstained since he was not at the meeting on February 17th)

Sheriff's Report (8:31:20 PM)

Deputy dropped off the report earlier in the evening. Clerk Maas noted that there were 78 calls for the month of February.

Resident Open Forum (8:33:00 pm)

Chairman Schommer asked if anyone had any comments for this portion of the meeting?

1) Resident Bob Roe 6911 Cleary Place, wanted to discuss the fact that his mailbox has been damaged four times this year. It is his feeling that the plow operators are driving too fast and he is asking that we request that they slow down a bit when plowing. He noted that this is the first time he's incurred damage since he moved here in 1975.

Chairman Schommer mentioned that he contacted the operator and asked that they slow down a bit, especially in cases of heavy snow.

2) Resident Jay Saterbak asked about the number of absentee ballots requested so far. Clerk Maas reported that 7 applications have been sent out so far.

Clerk's Report (8:37:00 pm)

Clerk Maas noted that the two items he had intended to discuss this evening are no longer an issue and he asked that they be disregarded.

Treasurer's Report

1) Update on Banyon Software Project (8:37:42 pm)

Treasurer Batton reported that receipts and disbursements have been entered into the new Banyon system. The trainer will be here this week to continue working on this project.

2) Banks (8:38:20 pm)

Supervisor Aspengren noted that he had visited several banks with the intent of determining interest in bidding on our business. He and Treasurer Batton have narrowed the prospective list down to two at the present time

3) CD Renewing on 15th (8:39:20 pm)

Treasurer Batton noted that we have a CD that will need to be renewed on the 15th and if we are not planning on having a meeting on the 17th, we'll need to make a decision on this. Supervisor Kraft made a motion that he and Supervisor Aspengren work with Treasurer Batton on this. Supervisor Nilsen offered a second, all in favor, motion passed 5 – 0

4) Transfer Funds (8:41:00 pm)

At the request of Treasurer Batton, Supervisor Kraft made a motion to transfer \$80,000 from the savings account to the checking account. Supervisor Nilsen offered a second, all in favor, motion passed 5 – 0.

New Business

1) Discuss Rock Hauling Plans (8:41:45 pm)

Engineer Nelson submitted copies of a draft advertisement for proposals noting that he is requesting that these be submitted by April 2nd.

Supervisor Aspengren asked if there were any terms and conditions specified for payments. Engineer Nelson noted that these would be specified in the contracts once the contractors are selected.

Clerk Maas noted that these are also typically noted on the vendor invoices once received.

2) Crack filling and seal coating (8:44:30 pm).

Chairman Schommer noted that he and Engineer Nelson have been working on the plan for seal coating and crack filling. This needs to be submitted to the County by March 12th.

He indicated that they are basically sticking to our long-term plan for road maintenance, with the exception that they are backing off on a few roads as far as seal coating and chip sealing goes and plan to do more crack filling.

Supervisor Nilsen asked about estimated costs.

Chairman Schommer noted that it is very close to last year. We will be cutting out about \$18,000 of seal coating costs and adding about \$2,000 to the crack-filling task. He also noted that some of the roads planned for 2011 would be done this year due to some cracks developing prematurely.

Engineer Nelson noted that it is more economical to crack fill than seal coat and that we will be able to crack fill more roads as a result.

3) Budgets (8:51:00 pm)

Supervisor Nilsen noted that according to his calculations, eliminating one meeting a month won't have that big of an effect on our attempt to save money and would like the Board to keep this in mind. He wanted to suggest that the Board keep in mind that eliminating some of the other meetings that supervisors might attend could be more effective in controlling costs.

Supervisor Lawrence asked about the Board of Audit held this evening at 5:00 pm prior to our regularly scheduled meeting should be considered as a separate meeting.

Supervisor Nilsen indicated that in his opinion, in the past this might have been viewed as a separate meeting or perhaps a half meeting. He felt that the Board ought to come to some agreement since each member might tend to view it differently. He noted that in the past, it might have been viewed as a separate meeting and now since we are trying to save money. It should be viewed as one meeting.

Chairman Schommer felt that it should be viewed as a single meeting, especially since we are not going to be here late this evening.

The Board agreed that the meeting tonight including the Board of Audit would be considered one meeting.

4) Signs (8:58:20 pm)

Chairman Schommer noted that in addition to needing some new signs to direct people to the new location for the Annual Meeting, we would need to update the regular election signs. He noted that last year when we approved use of the signs, we also authorized changing the date on the signs each year.

Resident Jay Saterbak noted that we have publicized the location of the Annual Meeting quite well and that adding this information to the smaller signs would not be necessary. Consequently, the Board decided that adding the time and place for the Annual Meeting on each sign would not be practical.

Supervisor Lawrence mentioned that Paul Newman would be placing the signs at critical locations.

5) Frederickson and Byron Attorney Bill (9:04:00 pm)

Supervisor Nilsen reported that Frederickson and Byron would continue to hold this bill. They understand our reluctance to pay, however since the Casey / Cress / On-Site Marketing issue is still undecided, they would prefer to keep it in an open status for the time being.

6) District Area Planning (DAP) Meeting (9:06:10 pm)

Supervisor Aspengren reported that he would be attending this meeting on Thursday. He noted that he had previously given each Board member a copy of the information

7) SCALE Meeting

Chairman Schommer noted that there would be a SCALE meeting on March 13th,

8) Township Officers Meeting (9:07:00 pm)

Clerk Maas noted that the Association would be discussing the contemplated Social Host Ordinance at this meeting on Saturday March 21st. He stated that it appears that the cities in the County are looking seriously at this ordinance and that the Townships will have an opportunity to weigh in on this topic at this meeting.

9) Second Meeting in March (9:04:00 pm)

The Board decided not to have a scheduled meeting for March 17th.

Treasurer Batton noted that this would mean that we might have some late utility bills as a consequence.

Clerk Maas noted that we are probably one of the only Townships in the County who have been holding two meetings per month and that it was his understanding that other Townships simply call the utilities and point out that townships pay bills once a month and request that we not be charged late fees. He is of the opinion that the vendors have been cooperative in this.

Review and Pay Bills (9:11:00 pm)

3/2/2009	4906	Private Underground	Utility Locates	\$	21.50
3/2/2009	4907	Bryan Rock Products	Rock Purchase	\$	455.59
3/2/2009	4908	Wells Fargo Bank	Agent Fees - Bonding Projects	\$	375.00
3/2/2009	4909	Kennedy & Graven	Legal Review Bond Projects	\$	7,000.00
3/2/2009	4910	Mike's Septic Service	Septic Pumping - SSD's	\$	937.50
3/2/2009	4911	Springsted Inc	2009 GO Bond Issuance	\$	11,589.69

3/2/2009	4912	CenterPoint Energy	Town Hall Gas	\$	159.84
3/2/2009	4913	Xcel Energy	St Francis Street Light	\$	13.26
3/2/2009	4914	Abdo Eick & Meyers	2008 Audit	\$	12,500.00
3/2/2009	4915	George Suppes	Mailbox Replacement	\$	50.00
3/2/2009	4916	Mike Waddell	Mailbox Replacement	\$	50.00
3/2/2009	4917	Art Johnson Trucking	Snow Plowing	\$	4,215.48
3/2/2009	4918	Scott County treasurer	Provide Audit Information	\$	190.00
3/2/2009	4919	Jacques Whitford Ecocheck	January CSTS O and M	\$	8,360.79
3/2/2009	4920	Hakanson Anderson Associates	January Engineering	\$	3,076.25
3/2/2009	4921	Holly Batton	Expense Reimbursements	\$	67.71
3/2/2009	4922	Leroy Schommer	Expense Reimbursements	\$	40.15
3/2/2009	4923	Brent Lawrence	Expense Reimbursements	\$	33.00
3/2/2009	4924	MAT Insurance Trust	Town Hall PAL	\$	276.00
3/2/2009	4925	Jerry Maas	Expense Reimbursements	\$	139.65
3/2/2009	4926	Al Aspengren	Services as Supervisor	\$	687.59
3/2/2009	4927	Holly Batton	Services as Treasurer	\$	2,474.73
3/2/2009	4928	Tom Kraft	Services as Supervisor	\$	715.71
3/2/2009	4929	Brent Lawrence	Services as Supervisor	\$	955.82
3/2/2009	4930	Jerry Maas	Services as Clerk	\$	2,217.14
3/2/2009	4931	Bruce Nilsen	Services as Supervisor	\$	937.35
3/2/2009	4932	Leroy Schommer	Services as Supervisor	\$	992.76
3/2/2009	4933	DB Services	Town Hall Plowing	\$	250.00
3/2/2009	4934	Void		\$	-
3/2/2009	4935	Metro Sales	Newsletter Charge	\$	1,070.03
3/2/2009	4936	Couri Macarthur & Ruppe	February Legal Charges	\$	5,572.50
3/2/2009	4937	Gallagher's	February Snow Plowing	\$	7,726.00
3/2/2009	EFTPS	Anchor Bank	March 2009 Tax Withholding	\$	2,001.90
3/2/2009	PERA	PERA	March payroll	\$	73.50

Adjourn

There being no further business before the Town Board, Supervisor Nilsen made a motion to adjourn, Chairman Schommer offered a second, all in favor, motion carried 5 - 0. The meeting adjourned at 9:33 pm.

Submitted By: (s/) Jerald R. Maas
Township Clerk
Credit River Township

Approved By: (s/) Leroy Schommer
Chairman Board of Supervisors
Credit River