

Credit River Township

Meeting Minutes

July 2, 2007

Call to Order

Chairman Dan Casey called the general meeting to order at 7:00 pm.

Members Present:

Chairman Dan Casey, Supervisor Leroy Schommer, Supervisor Bruce Nilsen

Others Present:

Township Clerk Jerry Maas, Township Treasurer Holly Batton, Township Attorney Bob Ruppe, Township Engineer Jeff Elliott,

Meeting Minutes

Chairman Casey asked Clerk Maas to summarize the minutes from June 18, 2007

Supervisor Nilsen noted a couple of corrections and made a motion to approve the minutes with these corrections. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

Treasurers Report

The treasurer's report will be reviewed at the mid-month meeting.

The Township has a note with New Market Bank, the proceeds of which were used to finance the West Side Drive and Pebble Brook Court road repair projects. The note calls for payment to be made once per year. Treasurer Holly Batton is suggesting that we make two payments per year to coincide with our tax collections. The board approved this request.

Treasurer Batton also requested approval for the transfer of funds.

Sheriff's Report

Deputy Turek presented the report for June.

Chairman Dan Casey asked about the trash dumping incident on 6/3/07 where garbage was found with ID inside. He wondered if a citation was issued. Deputy Turek said he would investigate.

Don Kretzman, a resident of 21700 France Blvd. noted that he has observed numerous illegal passing events on County Road 8 and France Blvd. Deputy Turek indicated that he would also investigate this.

Resident's Group Report

No report this evening.

Open Forum

- 1) Mark Zweber pointed out that there is a bypass lane being installed for Thoroughbred Acres and wondered if a better installation would be a turn lane at County Road 91 and County Road 8. Mr. Zweber indicated that he would be willing to donate the land at the SW corner of that intersection for this purpose.

Chairman Dan Casey asked Engineer Jeff Elliott to follow-up with the County Highway Department on this suggestion.

- 2) Roger Mellman, resident of 8796 195th St. East, asked if some consideration might be given to improving the ditch on his property to facilitate access to a proposed accessory building he would like to build.

The board agreed to visit the site and review the request in order to see if a hardship condition exists

- 3) Don Kretzman, resident of 21700 France Blvd, noted that the road seal coating crew was working today and he is asking if in the future the Board might consider advance notice on these projects. The tar and sand on the road caused him considerable inconvenience that could have been avoided had notice been provided. Chairman Dan Casey noted that the Township is working with the County and we ourselves are not notified as to the schedule.

Mr. Kretzman also noted that the portion of France Blvd is not blacktopped and feels that it should be paved.

Chairman Dan Casey requested that Mr. Kretzman bring a petition from the neighboring residents asking that the road be paved. He indicated in his opinion this project would be an assessment project where all residents would share in the cost.

Agenda Items

- 1. Review Draft Letter Agreement – Sidewalk Access Edgewood Lane in Scottsview Acres**

Attorney Bob Ruppe presented a final draft agreement for the board's consideration.

Supervisor Leroy Schommer made a motion to accept this easement agreement. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

- 2. Mark Zweber – Request Final Plat Approval – Liberty Creek Phase 1**

Engineer Jeff Elliott reviewed Mr. Zweber's project for the Board. The total project consists of 39 single family lots and is to be constructed in phases. Phase 1 consists of 11 lots and 2 outlots.

It was noted that the Township would require that all easements be obtained in advance of the approval of this plat. There was considerable discussion of whether additional land would be required on the West side of County Road 27 to accommodate the bypass / turn lane design.

Engineer Jeff Elliott also noted that there were some open issues on the sewer/septic locations in some of the outlots.

Supervisor Dan Casey made a motion to recommend approval of the Final Plat request subject to the conditions outlined in the attached recommendation. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

- 3 Engineer's Report**

- a). Bituminous Patching**

Bituminous Roadways began work on Friday June 22nd. They did not get back on the project by June 28th. On Friday June 29th, they called and indicated that they still were not in a position to continue the project.

On Friday, June 29th, Engineer Elliott contacted NW Bituminous to take over the job.

Attorney Bob Ruppe asked that this change in contractor be handled in writing.

b). Project Status

Harvest Hills

Engineer Elliott indicated that there are open items on this project. Supervisor Nilsen instructed Engineer Elliott to request that the developer finish their project.

Stonebridge Estates

Treasurer Batton reported that this escrow is approximately \$2500 in arrears. The board asked that Clerk Maas and Engineer Elliott contact Joe Huber, the developer on Tuesday and request that this escrow be brought current with the proviso that the project Letter of Credit (LOC) may be called.

Attorney Bob Ruppe suggested that the developer be required to get the phone system turned on by the close of business on Tuesday July 3rd. This is an emergency default and is cause to take the LOC immediately.

4 Other Business

a) Discuss Right of Way Acquisition – County Road 68 & Texas Ave.

Chairman Casey indicated that the property at this intersection is for sale. This building has been an obstruction for years and it might be in the County / Township's best interest to acquire it

The Board asked Clerk Maas to email Public Works Director Lezlie Vermillion and inform her to expect a call from Engineer Jeff Elliott and Attorney Bob Ruppe regarding this parcel.

b) Discuss Agreement for Judicial Road Improvements

Attorney Bob Ruppe indicated that he has reviewed this proposed agreement and finds it to acceptable.

The Board decided to table this issue and asked Engineer Jeff Elliott to review this agreement with Lakeville in comparison with the previous agreement with a view to determining the fairness of cost allocation on the North and South portions of the road.

c) Review NPDES Annual Report

Clerk Jerry Maas presented a draft copy of the report for the Board's review.

Chairman Dan Casey signed the report.

d) City of Prior Lake Annexation Discussion

At the City of Prior Lake's request, Chairman Dan Casey, Clerk Jerry Maas and Attorney Bob Ruppe recently met with city officials to review a proposed annexation of 4 parcels on the eastern side of the township. Prior Lake would like to include these as a part of a major re-development of the industrial area on the eastern side of the city.

Chairman Casey and Clerk Maas will schedule a time to meet with the residents involved.

Review and Pay Bills

The Town Board approved and paid the following claims:

6/5/2007	3818	Dennis Karow	Lawn Care - May	\$	2,176.66
6/14/2007		EFTPS	941 Taxes - June 2007	\$	1,365.64
6/22/2007		Anchor Bank	Bank Service Charge	\$	8.05
7/2/2007	3819	Scott Soil & Water Conservation	Inspections-May 2007	\$	2,846.00
7/2/2007	3820	Scott County Treasurer	CSTS Operating Permits	\$	1,960.00
7/2/2007	3821	CenterPoint Energy	Town Hall Gas	\$	1.15
7/2/2007	3822	Dennis Karow	Lawn Care - June	\$	1,043.70
7/2/2007	3823	Mohamed El Deeb	NPDES Escrow refund	\$	1,977.50
7/2/2007	3824	Bohnsack & Hennen Excavating	Greenview Culvert Repair	\$	1,371.00
7/2/2007	3825	Diane Torrey	Cancelled Bldg Permit	\$	1,000.00
7/2/2007	3826	MVEC	Town Hall Electricity	\$	64.36
7/2/2007	3827	MVEC	Monterey Hgts. Lift Station	\$	36.40
7/2/2007	3828	MVEC	South Passage Lift Station	\$	46.65
7/2/2007	3829	New Market Bank	Road Improve Loan Payment	\$	12,846.08
7/2/2007	3830	MVEC	Escrow Refund-Sub Station	\$	584.28
7/2/2007	3831	Tim/Tammy Krieger	Escrow Refund	\$	212.44
7/2/2007	3832	Northwest Assoc Consult	Planning Zoning - May 2007	\$	3,032.50
7/2/2007	3833	Hakanson Anderson Assoc	Engineering - May 2007	\$	12,444.18
7/2/2007	3834	Couri Macarthur & Ruppe	Legal Work-April/May 2007	\$	8,460.00
7/2/2007	3835	Private Underground	Locates - May 2007	\$	157.50
7/2/2007	3836	Gopher State One Call	General Locate Services	\$	23.20
7/2/2007	3837	TC Construction	NPDES Escrow Refund	\$	1,390.00
7/2/2007	3838	City of Prior Lake	2nd Half Fire Contract	\$	68,236.00
7/2/2007	3839	North Branch Printing	Receipt Books	\$	142.18
7/2/2007	3840	Unified Theory Inc	NPDES Culvert Mapping	\$	308.02
7/2/2007	3841	Southwest Suburban Publishing	Legal Adver-Prior Lake	\$	95.13
7/2/2007	3842	Malecha Trucking	June 2007 Rock Hauling	\$	8,117.17
7/2/2007	3843	Xcel Energy	St Francis St Lite	\$	12.13
7/2/2007	3844	Integra Telecom	Phone Service	\$	357.31
7/2/2007	3845	Donald/Jacqueline Knauf	NPDES Refund	\$	470.00
7/2/2007	3846	Scott County Treasurer	Assessment Services	\$	23,100.00
7/2/2007	3847	Jerry Maas	Expenses - June 2007	\$	235.80
7/2/2007	3848	Holly Batton	Expenses-June 2007	\$	27.79
7/2/2007	3849	Scott Soil & Water Conservation	Inspections - April 2007	\$	2,610.00
7/2/2007	3850	Dustcoating Inc	Dust Treatment-Gravel Roads	\$	13,178.90
7/2/2007	3851	Art John son Trucking	June 2007 Grade\Blade Roads	\$	2,700.00
7/2/2007	3852	Millerville Inc	Access Refund	\$	600.00
7/2/2007	3853	Windwood Company	Access Refund	\$	600.00
7/2/2007	3854	Geckler & Associates	Access Refund	\$	600.00
7/2/2007	3855	Geckler & Associates	Access Refund	\$	600.00
7/2/2007	3856	Dan Casey	Expenses - June 2007	\$	137.83
7/2/2007	3857	Leroy Schommer	Expenses - June 2007	\$	88.80
7/2/2007	3858	Bruce Nilsen	Expenses - June 2007	\$	102.38
7/2/2007	3859	Holly Batton	Services as Treasurer	\$	834.39
7/2/2007	3860	Dan Casey	Services as Supervisor	\$	775.74
7/2/2007	3861	Jerald R. Maas	Services as Clerk	\$	3,324.60
7/2/2007	3862	Bruce Nilsen	Services as Supervisor	\$	1,025.09

7/2/2007	3863	Leroy Schommer	Services as Supervisor	\$	984.45
7/2/2007	3864	Bohnsack & Hennen Excavating	Country Court Park Improvement	\$	6,300.00

Adjourn

There being no further business before the Town Board, Supervisor Bruce Nilsen made a motion to adjourn, Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 - 0. The meeting adjourned at 10:27 pm

Submitted By: (s/) Jerald R. Maas
Township Clerk
Credit River Township

Approved By: (s/) Dan Casey
Chairman Board of Supervisors
Credit River Township