

Credit River Township

Meeting Minutes

April 16, 2007

Call to Order

Chairman Dan Casey called the general meeting to order at 7:00 pm.

Members Present:

Chairman Dan Casey, Supervisor Leroy Schommer, Supervisor Bruce Nilsen

Others Present:

Township Clerk Jerry Maas, Township Treasurer Holly Batton, Township Attorney Bob Ruppe, Township Engineer Jeff Elliott,

Minutes of the previous meeting:

The minutes from the previous meeting were not complete and will be presented at the next meeting.

Treasurers Report

Treasurer Holly Batton presented the financial report for March 2007.

Supervisor Leroy Schommer made a motion to approve the report as presented.
Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

Sheriff's Report

None this evening

Resident's Group Report

None this evening

Open Forum

None this evening

Agenda Items

1. Ryan Brandt - Presentation by EcoCheck on Wastewater Operations

Ryan Brandt, EcoCheck presented an update on Wastewater Operations for the Township.

Monterey Height / South Passage

Items of note were that the Township received an award for the Monterey Heights/South Passage projects.

The MPCA is currently reviewing our new permit application.

There are no anticipated changes to the rate structure at this time.

Stonebridge

Stonebridge was also awarded a Certificate of Commendation from the MPCA for 2006.

The system is operating very satisfactory.

Territory

EcoCheck is working on a mound "leaking" issue on one of the mounds.

General

Mr. Brandt also presented some information on the financial aspects of the project. It is his goal to provide invoices that coincide with the operating financial plan.

Attorney Bob Ruppe suggested that staff develop a policy to handle multiple alarm service call expense. The Board agreed and asked that this be undertaken.

Tank Inspection Charges

Treasurer Holly Batton presented a list of homes for CSTS Inspections.

It was suggested that in the future on failed inspections where a second inspection will be required, the builder will make out a check to the Township before the next inspection can be performed.

Supervisor Bruce Nilsen made a motion that all builders will need to pay for all extra inspections before a follow-up inspection is made. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

Attorney Bob Ruppe will formalize a resolution that Treasurer Batton will mail out informing the builders of this policy.

Future Meetings with EcoCheck

Supervisor Bruce Nilsen noted that it was his understanding that EcoCheck was to provide one update per year at no charge to the Township. He inquired when Mr. Brandt might suggest the Township might take advantage of this.

It was decided that a yearly review would be presented in November

The Board asked Ryan Brandt to copy all of the supervisors on all future emails.

2. Engineers Report

a) Update on County Road 75

Engineer Jeff Elliott presented a draft letter to Greg Felt, Scott County Public Works regarding some billing issues with our agreement to maintain County Road 75.

Supervisor Bruce Nilsen made a motion authorizing Attorney Bob Ruppe to discuss modifying the contract for 2007/08 for County Road 75. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 - 0

b) Letter of Credit Status - Stonebridge

Engineer Jeff Elliott presented a report substantiating his findings that the Town Board would be well protected by reducing the Stonebridge LOC.

3. Township Re-Organization Items

a) Appoint Chairman / Vice Chairman

Supervisor Leroy Schommer made a motion to appoint Supervisor Dan Casey to the position of Board Chairman. Supervisor Bruce Nilsen, all in favor, motion carried 3 - 0.

Supervisor Bruce Nilsen made a motion to appoint Supervisor Leroy Schommer to the position of Vice-Chairman. Supervisor Dan Casey offered a second, all in favor, motion carried 3 – 0.

b) Publication of Meeting Notices and Schedule

Supervisor Dan Casey made a motion to publish our regular bi-monthly meeting schedule along with a notice that the Board regularly attends the monthly Scott County Planning Advisory Commission Meeting on the second Monday of each month. Supervisor Bruce Nilsen offered a second. All in favor, motion carried 3 – 0.

Supervisor Leroy Schommer made a motion to accept the resident's recommendations made at the Annual Meeting to continue to use the Prior Lake American as the official legal publishing vehicle for the Township with secondary notices being published in the Lakeville paper. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

c) Repository for Township Funds

Supervisor Bruce Nilsen made a motion to accept resident recommendation continue using the Anchor Bank in Lakeville as the repository for Township funds. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

d) Mileage Rates

Supervisor Leroy Schommer made motion to set the reimburseable mileage rate at the prevailing IRS guidelines. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

e) Salaries

1) Supervisors

Supervisor Leroy Schommer made a motion to set supervisor salaries at \$500.00 per month with a monthly cell phone allowance of \$50.00. Supervisor Dan Casey offered a second, all in favor, motion carried 3 – 0.

2) Treasurer

Supervisor Bruce Nilsen made a motion to continue the Treasurers salary at \$22.50 per hour. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

3) Clerk

Chairman Dan Casey made a motion to set the Clerks salary at \$3600 per month, with a monthly gas allowance at \$120.00, a cell phone allowance of \$70.00 per month and a high speed internet allowance of \$45.00 per month. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

f) Meeting Rate

Supervisor Bruce Nilsen made a motion to set the monthly meeting rate at \$100 per meeting and the rate for all other meetings at \$60.00 including the second meeting of the month. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

g) Specific Responsibilities

The Supervisors felt that each shares equal responsibilities for parks, roads and the town hall.

In accordance with County requests that one supervisor be appointed primary contact for weed issues, Supervisor Bruce Nilsen made a motion to appoint Supervisor Leroy Schommer as Chief Weed Inspector. Chairman Dan Casey offered a second, all in favor motion carried 3 – 0.

h) Labor Rates

1) Man with a truck

Supervisor Bruce Nilsen made a motion to set the rate for a man in a truck performing Township duties at \$ 30.00 per hour plus mileage. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

2) All Other Rates

Supervisor Dan Casey made a motion to set rates for all other tasks at \$ 25.00 per hour. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 - 0

3) Election Judges

Supervisor Bruce Nilsen made a motion to continue the rates for election judges at \$12.00 per hour. Chairman Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

4) Roll Test

Supervisor Bruce Nilsen made a motion to set the rate for roll tests at \$60, Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

i) Insurance Benefits

The requested Treasurer Holly Batton, who oversees the Township insurance program, to contact the Minnesota Association of Townships to see if someone could attend one of our meetings and make a presentation.

j) Posting Sites

Supervisor Bruce Nilsen made a motion to continue to post all official Township Notices on the Town Hall Posting Board located at outside the North Entrance to the Town Hall. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 - 0.

Other Business

1) **Overdue and unpaid Escrow Accounts**

We have two property owners who have previously incurred charges relating to proposed development and they have not made an effort to pay these overdue amounts.

The Board authorized Treasurer Batton to take steps to certify these amounts plus expenses to the property taxes.

2) Blaylock Circle.

Because Blaylock Circle in Murphy Hanrahan Park has become a dumping ground, the Board asked Attorney Bob Ruppe to investigate our legal rights to gate this road and prevent future access.

Review and Pay Bills

The Town Board approved the following claims for payment:

4/16/2007	3730	Pautz Construction	Stabilize construction Site	\$	400.00
4/16/2007	3731	EcoCheck	March Wastewater	\$	6,959.16
4/16/2007	3732	Scott Soil & Water	Operations		
4/16/2007	3732	Conservation	March Sediment & Erosion	\$	1,980.00
4/16/2007	3733	Southwest Suburban			
4/16/2007	3733	Publishing	Legal Advertising-Prior Lake	\$	566.13
4/16/2007	3734	Integra Telecom	Phone Services	\$	356.26

Adjourn

There being no further business before the Town Board, Supervisor Leroy Schommer made a motion to adjourn, Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 - 0. The meeting adjourned at 11:20 pm

Submitted By: (s/) Jerald R. Maas
Township Clerk
Credit River Township

Approved By : (s/) Dan Casey
Chairman Board of Supervisors
Credit River Township