

**Credit River Township  
Meeting Minutes  
March 19, 2007**

**Call to Order**

Chairman Dan Casey called the meeting to order at 7:04 p.m.

**Members Present:**

Chairman Dan Casey, Supervisor Leroy Schommer, Supervisor Bruce Nilsen

**Others Present:**

Township Treasurer Holly Batton

**Minutes of the previous meeting:**

Minutes from the March 5, 2007, will be available for approval at the scheduled April 9, 2007, meeting. The clerk is on vacation.

**Treasurers Report:**

Treasurer Holly Batton presented the treasurer's report for February 2007. Supervisor Bruce Nilsen observed that one needed to be careful in looking at the report because certain funds are not available for general township use and it is easy to think the township has more money available than it really does.

Supervisor Bruce Nilsen made a motion to approve the report as read, Supervisor Leroy Schommer offered a second, all in favor, motion carried 3-0.

**Sheriff's Report**

None.

**Resident's Group Report**

None.

**Open Forum**

None

**Agenda Items**

**1. Annual meeting review**

The annual meeting was held Tuesday, March 13, at the Legends. The meeting included a presentation by township clerk Jerry Maas on the town's possible incorporation. The primary reason to incorporate would be to protect the borders of the township. Annexation from the city to the north, Savage, is a real and probable threat. Annexation would probably occur in pieces in attempt by developers to purchase open areas eligible for future development. Supervisor Bruce Nilsen stated that he believed that annexation process would potentially involve several reviewing entities – similar to the incorporation process.

The City of Prior Lake is believed to be restricted by their municipal sewer capacity and therefore would not pursue annexation of Credit River. The City of Lakeville is believed to have similar constraints. The City of Savage has said they would support the township's effort to incorporate but would not be able to refuse a developer's request to investigate annexation.

The time line for incorporation will be driven by the time needed to prepare certain documents as required by law. Once paperwork is submitted, there will be a review period for input from neighboring municipal entities. The township has to prove that it is capable of incorporating.

Resident Ruth McLeod asked about the progress of the planning and zoning consultant on the approved study. The Comprehensive Plan is approximately 75% complete. Resident Ruth McLeod also asked how the township staff measured up to the county's staff. Chairman Dan Casey replied that the township staff has a responsibility to review and investigate issues in addition to the county staff and that he believes our staff to be effective and thorough.

Another point made was that changes will be gradual. The county will continue to be involved for some time in our planning and zoning. A big advantage to incorporating will be having a planning commission that consists of Credit River residents as opposed to one from areas outside our current borders.

Resident Ruth McLeod stated that Clerk Jerry Maas did a marvelous job with his presentation and the board concurred.

## **Other Business:**

### **1. Town Hall Septic Tank**

The town hall septic tank has required pumping every two months. The board asked that the water be turned off to the toilet when the building is not being used to help evaluate if the excess volume is coming from the toilet possibly leaking.

### **2. Park Equipment**

Supervisor Leroy Schommer reported that the new equipment is here for the Country Court township park and will be installed soon.

### **3. Budget Amendment**

Treasurer Holly Batton had requested that the board approve changes to the 2007 General Fund budget to represent the approved studies for incorporation. It was decided that the treasurer should find out what other studies might be required this year so that those numbers could be amended at the same time. This will be an agenda item for the April 9, 2007, meeting.

### **4. Town Hall Rental**

It was mentioned that the township will no longer rent out the town hall to groups because of constraints involving the septic system and the security system.

### **5. CD/Transfer Fund**

Treasurer Holly Batton asked for the board's permission to break the larger six month CD the township has into the four existing annual CDs that mature quarterly. The objective is to maintain access to funds while realizing the maximum interest potential. Supervisor Leroy Schommer made a motion to approve the change, Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3-0.

Treasurer Holly Batton requested approval to transfer \$3000 from savings to checking. Supervisor Bruce Nilsen made a motion to approve the transfer, Supervisor Leroy Schommer seconded it.

## 6. NPDES Pool Escrow

Treasurer Holly Batton requested that the board set an appropriate amount for the township to collect for pool building permits. It was determined by the board that \$1000 would be required for in-ground pools and \$500 for above-ground pools.

## 7. Adopt Fee Ordinance

A proposal for a fee ordinance was submitted by the township attorney for review and approval. The board decided to table this item until the April 9<sup>th</sup> board meeting. More review is required.

## 8. Unlawful Motorized Vehicle Use in Parks

Chairman Dan Casey reminded residents that if they see ATVs in parks to report this to the Scott County Sheriff's Department or call the township so the township can forward the information to the sheriff. Significant damage has occurred at the Casey Park due to ATV use on the grass.

## Review and Pay Bills

The Town Board approved the following claims for payment:

3/6/2007	3676	Trans-Alarm	Town Hall Security System	\$	270.97
3/6/2007	3677	Tony Shimek	Mailbox Damage	\$	50.00
3/6/2007	3678	Todd Shilling	Mailbox Damage	\$	50.00
3/6/2007	3679	Jon Zoller	Mailbox Damage	\$	50.00
3/14/2007		Anchor Bank	Monthly Acct Fee	\$	7.98
3/15/2007		EFTTPS	March 2007 941 Payroll Taxes	\$	1,361.23
3/19/2007	3680	St Croix Recreation Co	Park Equipment	\$	1,356.81
3/19/2007	3681	Everson Electric	Add Outlet at Town Hall	\$	85.00
3/19/2007	3682	Eide Bailly LLP	2006 Audit Services	\$	1,300.00
3/19/2007	3683	Safety Signs	Purchased Signs	\$	350.00
3/19/2007	3684	City of Lakeville	Maint Agreement-Judicial Road	\$	6,255.00
3/19/2007	3685	Steve Klongerbo	Mailbox Damage	\$	50.00
3/19/2007	3686	Daralene Lein	Election Judge Salary	\$	78.00
3/19/2007	3687	Genevieve Dahl	Election Judge Salary	\$	86.00
3/19/2007	3688	Bob Dahl	Election Judge Salary	\$	63.00
3/19/2007	3689	Al Aspengren	Election Judge Salary	\$	54.00
3/19/2007	3690	Minnesota Benefit Association	Twp Officers Life Insurance	\$	805.00
3/19/2007	3691	Mike's Septic System	Pump Town Hall Tank	\$	205.00
3/19/2007	3692	Couri Macarthur & Ruppe	February Legal Fees	\$	4,983.75
3/19/2007	3693	Integra Telecom	Phone Service	\$	356.15
3/19/2007	3694	US Postal Service	Post Office Box Rental	\$	35.00
3/19/2007	3695	One Call Concepts	General Locate Services	\$	8.70
3/19/2007	3696	SW Suburban Publishing	Legal Advertising-Prior Lake	\$	124.85
3/19/2007	3697	Unified Theory	NPDES / Culvert Mapping	\$	36.00
3/19/2007	3698	MPCA	NPDES Permit	\$	350.00

## Adjourn

There being no further business before the Town Board, Supervisor Schommer made a motion to adjourn, Supervisor Nilsen offered a second, all in favor, motion carried 3 -0. The meeting adjourned at 9:20 pm.

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Submitted By: (s/) Holly Batton  
Township Treasurer  
Credit River Township

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Approved By : (s/) Dan Casey  
Chairman - Board of Supervisors  
Credit River Township