

Credit River Township

Meeting Minutes

October 2, 2006

Call to Order

Chairman Dan Casey called the meeting to order at 7:00 pm...

Members Present

Chairman Dan Casey, Supervisor Leroy Schommer, Supervisor Bruce Nilsen

Others Present:

Township Clerk Jerry Maas, Township Attorney Bob Ruppe, Township Engineer Jeff Elliott,
Township Treasurer Holly Batton

Minutes of the previous meeting:

Chairman Dan Casey called for Clerk Jerry Maas to review the draft minutes of the September 5, 2006 meeting.

Supervisor Bruce Nilsen offered a motion to accept the minutes as read. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 - 0.

Treasurers Report

Treasurer Holly Batton presented the treasurers report for August 2006.

Supervisor Leroy Schommer made a motion to approve the treasurer's report as presented, Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 - 0.

Treasurer Batton requested that the Board approve a transfer of \$50,000 from the savings account to the checking account. Supervisor Leroy Schommer made a motion to approve the request, Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 - 0.

Sheriff's Report

No Report tonight.

Resident's Group Report

Greg Brown reported that at the last meeting the group discussed the Scott County Visioning Meetings scheduled for September 27th at the Scott County Government Center. He also reported that they discussed the Neighborhood Watch program now being implemented in 2 neighborhoods.

Open Forum

a. Supervisor Leroy Schommer noted that the paving has been completed for the basketball court in the County Court Addition.

b. Attorney Bob Ruppe reported that George Mueller and Son (contractors) have accepted the proposal that the Township retain the \$6000 escrow balance in settlement of the claim for France Blvd. paving deficiencies and asked for Board acceptance of this agreement...

Supervisor Leroy Schommer made a motion to accept the proposed settlement, Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 - 0.

c. Supervisor Bruce Nilsen noted that he had received a note from resident Tim Bendel of Grey Fox Estates regarding a proposal he is suggesting to build an access to the Cleary Park property from County Road 68. The Board felt that perhaps discussions with the Park District might be in order.

Agenda Items

1. Discuss Recent Animal Control Complaints

Clerk Jerry Maas noted that he had received several complaints from residents recently regarding dogs running loose in the neighborhoods. He also noted that the Township has an outdated ordinance from 1971 that at the very least he would like to see repealed.

Attorney Bob Ruppe presented a proposed ordinance for the Board's consideration and suggested that we schedule this topic as an agenda item for next month.

2. Approve Scott County Code Enforcement Resolution

The township has been quite aggressive in working with Scott County in the enforcement of current land use ordinances. The subject has been discussed at recent county unit meeting by all townships in Scott County. Attorney Bob Ruppe presented a proposed resolution at the most recent county unit meeting and asked that each township discuss and potentially approve at the next local meeting.

Supervisor Leroy Schommer made a motion to adopt the resolution, Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

3. Approve 2007 Proposed Budget

Treasurer Holly Batton noted that the board had met previously to review the proposed budget at the time the recommended Levy amounts were discussed and she submitted a 2007 budget for final acceptance.

Chairman Casey asked Clerk Maas to call the roll as to the Supervisors wishes

Supervisor Casey	Yes
Supervisor Nilsen	Yes
Supervisor Schommer	Yes

The 2007 Budget proposal passed 3 – 0.

4. Status of Discussions on Water/Sewer Project with City of Savage

Attorney Bob Ruppe reported that staff has had several discussions with Savage regarding this subject. He noted that Savage is very receptive to working with the Township in a collaborative effort.

He noted that the City of Savage's concern is that if Credit River is desirous of participating in the planning effort for water and sewer in the North part of the Township, it would be best that this planning be undertaken sooner rather than later as Savage needs to plan capacities for the lines already installed in addition to lines they plan as a part of the South Savage development plans.

After some discussion, the board concluded that Credit River wishes to exercise some control over the location of these water and sewer lines and therefore Supervisor Bruce Nilsen made a motion to authorize Northwest Associated Consulting to begin the process of developing the required Comprehensive Plan that would include the necessary calculations to provide the needed data for water and sewer planning at a cost not to exceed \$40,000. Supervisor Leroy Nilsen offered a second, all in favor, motion carried 3 – 0.

The Board also directed Engineer Jeff Elliott to return next month with a proposal for a water/sewer plan as well as preliminary Transportation plans for North Credit River.

5. Engineers Report

a). Letter of Credit (LOC) Reduction Request – Thoroughbred Acres

Engineer Jeff Elliott presented some information regarding the status of this project. He noted that the Developers Agreement specifies that the Township has complete discretion as to when and by how much to reduce the LOC.

He noted that no roads have been built as yet. If the Township decides to reduce the LOC, his recommendation is that the LOC not be reduced below \$198,729.

Supervisor Bruce Nilsen made a motion to deny this request at this time. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 - 0

b). Request by Michael Hallblade for Township to accept Project and start the Warranty Period

Engineer Jeff Elliott presented some background information on this project. He noted that the final wear course was placed on the road on August 3, 2006.

He noted that the escrow account is in default and recommended that the any action the board sees fit to take be contingent on receipt of a \$2000 deposit to the escrow account.

He also noted that the Developer's Agreement specifies that the minimum amount the Letter of Credit could be reduced to \$28,835.

Supervisor Bruce Nilsen made a motion to accept the Stonegate Development contingent upon receipt of a deposit to the project escrow account in the amount \$2000, Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

Supervisor Leroy Schommer also made motion to reduce the LOC to \$28,835 with the same contingency of receipt of a \$2000 deposit to the escrow account. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0...

c). Letter of Credit Reduction Request – Stonebridge Estates

Engineer Jeff Elliott noted that the developer is making progress on this project. He pointed out that the wear course has now been applied to the roads.

Engineer Elliott is recommending that the Letter of Credit not be reduced below \$519,000. Attorney Bob Ruppe noted that he saw no problem in reducing the LOC at this time.

Supervisor Bruce Nilsen made motion reduce the LOC to 519,386.31. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

d). Mark Jensen Project

Mark Jensen, resident of Lower 167th St. is interested in subdividing his land into 2 lots. Engineer Jeff Elliott presented a concept plan that Mr. Jensen had supplied. This plan has a number of issues that will have to be addressed. In view of the fact that there is a Development Review Team (DRT) meeting planned at the county, the board suggested that these be addressed at that time.

e). Harvest Hills Project Update

Engineer Jeff Elliot noted that the Developer, On-Site Marketing, agrees that it is their responsibility to correct the bituminous wear course aggregate related problem. Attorney Bob Ruppe suggested that Engineer Jeff Elliott obtain an agreement in writing that the defect will be corrected at the developer's expense.

f). Krieger Project Update

Engineer Jeff Elliott reported that he is continuing to work with resident Tim Krieger on this project. He noted that there are some boulders that are in the road right of way and

they need to be moved. Engineer Elliott also noted that the pond elevation is incorrect and that the pond outlet pipe is not visible.

The board directed Engineer Jeff Elliott to ask Scott Soil and Water to enforce the NPDES requirements on this site and to hire the work done if necessary.

g). Bill from Safety Signs

Engineer Elliott noted that signs in several developments needed to be installed and that he contacted Safety Signs to do this work. He presented a bill from Safety Signs that broke down the responsibility for the charges.

h). Preliminary Discussion – 2007 Road Maintenance

Engineer Jeff Elliott noted that Scott County wants the Townships to have road maintenance plans prepared earlier for next year's construction season. Therefore, it is his intention to review the road inventory list in November and December with a view toward having these recommendations in place by the first of the year.

6. Other Business

a). Al Aspengren – Progress Report on Culvert/Pond Mapping

The NPDES requirements for the Township called for the stormwater system to be mapped and regularly inspected. Al Aspengren, a resident of the Township with expertise in this area has been doing this work. He presented a map that he has prepared in conjunction with Scott Counties GIS system showing all of our culverts. He had previously presented a list of culverts in need of cleaning. The township is working on a plan to prioritize these and get them cleaned.

Recognizing that the collector ponds in the Township also need to be identified and mapped, the board asked Mr. Aspengren to continue on this project.

b). Request from Steven Schmidt for Escrow Refund – RECL Estates

Clerk Jerry Maas noted that this 2 lot sub-division on 167th street was completed, Mr. Schmidt is asking that the balance of his escrow account be refunded.

Supervisor Leroy Schommer made a motion to accept the sub-division and refund the escrow, Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 - 0.

c). Discuss Re-scheduling Next Month's Metering to 11/8/06

Clerk Jerry Maas noted that the November meeting is scheduled for November 6th. In view of the fact that the national elections are scheduled for November 7th and that considerable set up time is required in order to open the polls at 7:00 am on the morning of the 7th, he would like to suggest that the meeting be re-scheduled.

The board suggested that we set the November meeting for Wednesday, November 1st.

Review and Pay Bills

The Town Board approved the following claims for payment:

9/6/2006	3331	Leroy Schommer	Services as Supervisor	\$	840.38
9/12/2006	3332	Void		\$	-
9/12/2006	3333	Mark Wallskog	NPDES Refund	\$	1,970.00
9/19/2006	3334	Bohnsack & Hennen Excavating	County Road 75 Repair	\$	36,039.74
9/19/2006	3335	ECM Publishers Inc	Legal Advertising-Lakeville	\$	38.25
9/19/2006	3336	SW Publishing	Legal Advertising-Prior Lake	\$	46.04
9/19/2006	3337	Integra Telecom	Telephone Services	\$	413.50

9/19/2006	3338	MVEC	Town Hall Electricity	\$ 76.45
9/19/2006	3339	MVEC	Monterey Hgts Lift Station	\$ 55.49
9/19/2006	3340	MVEC	South Passage Lift Station	\$ 51.45
10/2/2006	3341	Scott Soil & Water Cons District	August NPDES Inspection	\$ 4,780.00
10/2/2006	3342	Art Johnson Trucking	September Road Maint	\$ 2,376.00
10/2/2006	3343	Hakanson Anderson	September Engineering	\$ 21,738.14
10/2/2006	3344	Evenson Electric	Town Hall Remodeling	\$ 598.93
10/2/2006	3345	CenterPoint Energy	Town Hall Gas	\$ 10.33
10/2/2006	3346	Dennis Karow	Park Lawn Care	\$ 1,150.20
10/2/2006	3347	Scott County Treasurer	Road Crack Sealing	\$ 29,561.11
10/2/2006	3348	Gopher State Sealcoat	Additional Cracksealinbg	\$ 2,277.00
10/2/2006	3349	Xcel Energy	St Francis Street Light	\$ 12.41
10/2/2006	3350	One Call Concepts	General Locate Services	\$ 24.65
10/2/2006	3351	Al Aspengren	Election Judge Salary	\$ 248.40
10/2/2006	3352	Jerry Mortenson	Election Judge Salary	\$ 121.20
10/2/2006	3353	Robert Dahl	Election Judge Salary	\$ 121.20
10/2/2006	3354	Robbie Masters	Election Judge Salary	\$ 115.20
10/2/2006	3355	Daralene Lein	Election Judge Salary	\$ 205.20
10/2/2006	3356	Bonita Kane	Election Judge Salary	\$ 121.20
10/2/2006	3357	Ginny Dahl	Election Judge Salary	\$ 114.00
10/2/2006	3358	Rita Vollmer	Election Judge Salary	\$ 121.20
10/2/2006	3359	Mike's Septic Service	Town Hall Septic Pumping	\$ 205.00
10/2/2006	3360	EcoCheck	August CSTS	\$ 9,944.78
10/2/2006	3361	Unified Theory Inc.	NPDES/Culvert Mapping	\$ 1,579.98
10/2/2006	3362	Private Underground	Locate Services	\$ 201.00
10/2/2006	3363	Northwest Consulting	Planning Consulting	\$ 797.50
10/2/2006	3364	MVEC	South Passage Lift Station	\$ 41.06
10/2/2006	3365	MVEC	Monterey Hgt Lift Station	\$ 45.72
10/2/2006	3366	MVEC	Town Hall Electricity	\$ 62.75
10/2/2006	3367	Jerry Maas	Expenses -September	\$ 265.60
10/2/2006	3368	Craig Uphoff	NPDES Escrow Refund	\$ 1,865.00
10/2/2006	3369	JB Woodfitter	NPDES Escrow Refund	\$ 1,670.00
10/2/2006	3370	McWilliams & Associates	NPDES Escrow Refund	\$ 1,570.00
10/2/2006	3371	MVEC	NPDES Escrow Refund	\$ 1,860.00
10/2/2006	3372	Void	NPDES Escrow Refund	\$ -
10/2/2006	3373	McWilliams & Associates	NPDES Escrow Refund	\$ 1,500.00
10/2/2006	3374	Wensmann Bros Construction	NPDES Escrow Refund	\$ 1,430.00
10/2/2006	3375	Rock Creek Builders	NPDES Escrow Refund	\$ 1,570.00
10/2/2006	3376	Robert Peterson	NPDES Escrow Refund	\$ 490.00
10/2/2006	3377	Safety Signs	Misc Street Signs	\$ 6,180.00
10/2/2006	3378	Evenson Electric	Town Hall Remodel	\$ 427.00
10/2/2006	3379	Dan Casey	Expenses - Sept	\$ 116.76
10/2/2006	3380	Leroy Schommer	Expenses-Sept	\$ 59.79
10/2/2006	3381	Bruce Nilsen	Expenses - Sept	\$ 114.08
10/2/2006	3382	Holly Batton	Services as Treasurer	\$ 1,181.21
10/2/2006	3383	Dan Casey	Services as Supervisor	\$ 1,145.14
10/2/2006	3384	Jerald Maas	Services as Clerk/Election	\$ 3,171.30
10/2/2006	3385	Bruce Nilsen	Services as Supervisor	\$ 895.79
10/2/2006	3386	Leroy Schommer	Services as Supervisor	\$ 563.33

Adjourn

There being no further business before the Town Board, Supervisor Bruce Nilsen made a motion to adjourn, Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 - 0. The meeting adjourned at 10:20 pm...

Submitted By: (s/) Jerald R. Maas
Township Clerk
Credit River Township

Approved By : (s/) Dan Casey
Chairman Board of Supervisors
Credit River Township