

Credit River Township

Meeting Minutes

July 5, 2006

Call to Order

Chairman Dan Casey called the meeting to order at 7:02.

Members Present

Chairman Dan Casey, Supervisor Leroy Schommer, Supervisor Bruce Nilsen

Others Present:

Township Clerk Jerry Maas, Township Engineer Jeff Elliott, Township Treasurer Holly Batton

Minutes of the previous meeting:

Chairman Dan Casey called for Clerk Jerry Maas to review the draft minutes of the June 5, 2006 meeting. It was noted that Clerk Maas had received some corrections to the Draft minutes just prior to the meeting and that these would be incorporated into the final minutes.

Supervisor Bruce Nilsen offered a motion to accept the corrected minutes. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 - 0.

Treasurers Report

Treasurer Holly Batton presented the treasurers report for May 2006.

She noted that it would be necessary to transfer funds to the checking account from the savings account. Supervisor Leroy Schommer made a motion to authorize the transfer of \$125,000 to the checking account. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

Supervisor Leroy Schommer made a motion to approve the treasurer's report as presented, Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

Public Hearing

Purpose: To consider the request to vacate the drainage and utility easements within the Stonegate subdivision in order to combine two previously approved lots within the Plat into a new single lot. The new Plat to be known as Stonegate 2nd addition.

Chairman Casey called the Public Hearing to order at 7:14 pm

Engineer Jeff Elliott reviewed the request with the Town Board. He noted that township staff is recommending that no damages be awarded.

Chairman Casey called for public comment. There being none, he called for a motion to close the Public Hearing.

Supervisor Bruce Nilsen made a motion to close the Public Hearing. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

Supervisor Bruce Nilsen made a motion to adopt the order to vacate the drainage and utility easements, Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

Sheriff's Report

Detective Nick Adler from the Scott County Sheriff's office presented the Township report for June. He noted that there were 117 calls for the month, among them being 15 alarm calls, 13 traffic incidents and 6 burning violations.

Resident Jon Gross, noted that there was a serious accident on Credit River Blvd. on Sunday evening July 2nd that in his opinion was caused by reckless driving. He has observed numerous speeding violations on the road in recent months and wanted to take this occasion to ask if increased patrol might be warranted. Detective Adler indicated that he would pass this on.

Detective Adler advised that the Sheriff's office is very aware of the excessive speed on the roadway and that they were doing everything possible to address it.

Chairman Dan Casey asked Clerk Jerry Maas to write a letter on behalf of the board to the county expressing our concerns. Perhaps additional signage would be in order.

Resident's Group Report

None this evening

Receive Quotes for County Road 75 Repairs

Engineer Jeff Elliott had opened the bids earlier in the day and prepared some comparative data for the board to consider. At the suggestion of Clerk Jerry Maas, this discussion was postponed until later in the meeting.

Open Forum

No comments this evening

Agenda Items

1. Discuss Proposal from NAC for a Land Use

The board had previously asked Northwest Associated Consulting (NAC) to present a proposal to develop a Land Use Plan for the Township. It was felt that in view of the extensive planning Savage is undertaking in Southern Savage adjacent to the Credit River border and in conjunction with Scott County's efforts to develop a Land Use plan for the countywide 2030 Comprehensive Plan, that it would be in Credit River's best interests to independently develop a plan that would reflect the desires of township residents.

Steve Gritman from NAC was present to assist the Board with the review of the this proposal by NAC.

The cost for this project is estimated at \$2000.

Supervisor Bruce Nilsen made a motion to accept the proposal to undertake this project. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

2. Steve and Pat Schmidt – Request recommendation for Approval of the Preliminary and Final Plat of R.E.C. L. Place – 2 lot sub-division on 169th Street.

Engineer Jeff Elliott reviewed the request with the board, noting that Mr. and Mrs. Schmidt wish to divide their 5 acre parcel into 2 separate lots each consisting of 2 ½ acres.

Engineer Elliott presented written comments on the project (attached) and noted no issues associated with this allowed lot split, but emphasized that the Township would want to review the drainage design for the new lot when it is ready. He also highlighted the required fees that would be required when the project is finally approved.

Based on Engineer Elliott's comments, Supervisor Leroy Schommer made a motion to approve the Preliminary and Final Plat of R.E.C.L. Place. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

3. Discuss Charges from Private Underground – Utility Locate Service

Staff has been having difficulty allocating charges for utility locates for the Community Sewer Systems to the specific CSTS systems noting that charges were being billed for locate services well outside the CSTS districts.

The board asked Engineer Jeff Elliott to work with the vendors to work on a solution that would eliminate these extra charges. It was thought that further defining the applicable areas to the locators would potentially solve this problem

Chairman Dan Casey noted that we need to check with both the Territory and Stonebridge Estates as to who is locating in the infrastructure for the water systems in both of these projects. Jacob Fick, engineer with Laurent Development noted that the Territory is already addressing this requirement

4. Mark Zweber - Developer – Request Recommendation for Preliminary Approval – Liberty Creek

Developer Mark Zweber along with his engineer, Ben Ford appeared to request a recommendation for Approval of the Preliminary Plat for the Liberty Creek project, consisting of 39 lots on approximately 120 acres off county road 8 and Texas Ave.

Engineer Jeff Elliott outlined the project for the board and presented a letter (attached) outlining 34 issues that he felt needed to be addressed.

The developer's engineer, Ben Ford, offered to address most of the issues raised by Engineer Elliott by the end of this week.

Jacob Fick from Laurent Development asked if the Township Planner had any comments regarding the latest plan. It was not known if Mr. Kirmis had a chance to look over the plan. Mr. Fick observed that Laurent Development is still of the opinion that the road layout is an example of bad planning. While he feels that the current design does make for neighborhood connectivity, it will also unnecessarily overload the roads in The Territory.

Mr. Fick stated that they would prefer access to this project come from Texas Ave from the West or County Road 8 from the South. Based on these thoughts, he is asking that the board deny the request.

Al Maas, a builder and the owner of the lot within the Territory project adjacent to the Liberty Creek project also felt that the plan was unsatisfactory and asked if the board had considered alternatives. Chairman Casey noted that several had been presented, none of which were suitable to the developer without sacrificing a lot.

The Town Board feels strongly that all easements need to be obtained for the right of way to the western access to this development.

Based on the presentation this evening the board has no recommendation at this time, but will be prepared to offer a recommendation at the meeting of the Planning Commission on July 10, 2006.

Engineers Report

a) NPDES Annual Report

Engineer Jeff Elliott presented a copy of the 2005 Annual Report prepared by himself and Consultant AI Aspengren. The report was submitted to MPCA by the deadline of June 30, 2006.

b) Bakken Development – Request Reduction in Letter of Credit for Scottview Acres

Engineer Jeff Elliott presented an analysis of the work completed so far on the project.

Based on this analysis Mr. Elliott recommended that the LOC be reduced to \$27,854.33.

The board felt that additional assurances were required in view of escalating prices for bituminous and felt an additional \$5000 should be required.

Supervisor Leroy Schommer made a motion to reduce to the LOC to \$32,854.33. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

c) Minnesota Development Agency – Request Reduction in Letter of Credit – Stonebridge Estates.

Jeff Elliott presented an analysis of the project status.

The board opted not to reduce the LOC pending a meeting with the developers. The board would like to set that meeting for Tuesday July 11th at 5:00 pm at the Town Hall pending the availability of Attorney Bob Ruppe.

Clerk Maas will post the notice as required.

d) South Passage / Monterey Heights – Discuss Mowing of Mounds

The board made no decisions pending input from Ecocheck regarding discussions with our current lawn care provider Dennis Karow.

e) Discuss County Road 75 Repairs

Jeff Elliott presented an analysis of three (3) quotes for sub grade repairs on County Road 75.

After some discussion, Supervisor Bruce Nilsen made a motion to accept the quote of \$29,258.00 from Bohnsack Excavating. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

f) Parking Lot Final Lift

Engineer Jeff Elliott presented a letter from Halling Engineering stating that they would like to apply the final lift to the Town Hall parking lot as soon as possible this year. Engineer Elliott recommends that we stay with the original plan and wait a year before putting on the final wear course.

The board agreed and instructed Engineer Elliott to so inform On-Site Marketing.

Other Business

a. Set Date for Special Meeting – 2007 Budget

Treasurer Holly Batton is requesting a special meeting to review preliminary figures for a proposed budget for fiscal 2007 to be presented to the Township Residents at the continuation of the Annual Meeting in September. It was noted that the final levy amounts are due to Scott County by September 15th.

The board decided to meet on Wednesday July 26th at 5:00 pm at the Town Hall and asked Clerk Jerry Maas to post a notice on the information board.

b. Consider adoption of new Driveway / Access Ordinance

Supervisor Nilsen asked about Section 5, part B2. He noted that it seemed to be out of line with the official Township Specification in the Engineering Manual. As a suggestion, he noted that the ordinance should reference the official specification.

Because some residents were failing to make necessary corrections to failed inspections, opting to forfeit the \$600 deposit instead, the board set the deposit at \$1000 with two inspection fees of \$50 each. One inspection would be addressed at the time a permit is applied for and could be at the site or not and the second would be an actual visit to the site to inspect the completed culvert and/or connection to the road right-of-way.

Supervisor Bruce Nilsen made a motion to adopt the ordinance subject to revision by Attorney Ruppe. Supervisor Leroy Schommer offered as second, all in favor, motion carried 3 - 0.

c. Acknowledge receipt of Clean Up Days Report

Clerk Jerry Maas presented the final report from the annual "Clean-Up days" project held on April 22nd. It was noted that there was a tremendous amount of material delivered to the recycling site and that the project was deemed a success.

d. Acknowledge Receipt of Cooperative Agreement with Scott County for Crack-Sealing

Clerk Jerry Maas noted that the Township has received a copy of the executed agreement from the county. The total cost for the project is \$89,725.52 and Credit River Township's share is \$10,439.44.

e. Acknowledge Receipt of Hazardous Waste Generator Report

Clerk Jerry Maas presented a copy of the Annual Report for Hazardous Waste Generators within the Township of which there are currently 7 businesses identified. In his conversations with Scott County, Clerk Maas reported that everything appeared to be in order.

f. Acknowledge receipt of Met Council Population Report for 2005.

The Met Council has sent a letter to the Township estimating that as of April 1, 2005 there are 1506 households within the Township and at an estimated 3.06 persons per house, the township population is estimated to be 4,617 as of that date. In view of the fact that the report was compiled 15 months ago, we would expect that we are rapidly approaching 5000 residents.

g. Note request from Scott County for input into the Transportation Improvement Program.

Clerk Maas noted that the Township had received a request from Scott County for comments on the 2006-2012 Transportation Improvement Plan (TIP)

h. Special Meeting Stonebridge Estates

As noted above, the developers, Minnesota Development Agency, are requesting a special meeting to review the project as well as plans for the completion. This meeting is tentatively set for Tuesday, Jul 11 at 5:00 pm at the Town Hall.

i. Delegate to Washington National Convention

Chairman Dan Casey noted that he would be interested in taking this trip. Clerk Jerry Maas will notify the Scott County Township Officers Association, coordinators of the project.

Review and Pay Bills

The Town Board approved the following claims for payment:

6/6/2006	3154	Nw Bituminous	Pothole Patching	\$	43,277.76
6/8/2006	3155	NW Bituminous	Asphalt Repairs	\$	23,262.00
7/5/2006	3156	Art Johnson Trucking	June Road Maintenance	\$	6,079.50
7/5/2006	3157	Hakanson Anderson	June Engineering	\$	21,905.54
7/5/2006	3158	Couri Macarthur & Ruppe	June Legal	\$	3,326.25
7/5/2006	3159	UTI	NPDES/Culvert Mapping	\$	2,450.82
7/5/2006	3160	Scott Soil & Water District	Sediment & Erosion Inspections	\$	5,882.50
7/5/2006	3161	Malecha Trucking	June Rock Hauling	\$	5,628.97
7/5/2006	3162	Jerry Maas	June Expenses	\$	239.32
7/5/2006	3163	Swedlund Septic Tanks	Pretreatment Tank Pump-MH/SP	\$	573.18
7/5/2006	3164	Edw Kraemer & Sons	Rip/Rap & Limestone	\$	352.20
7/5/2006	3165	Dustcoating Inc	Dust Treatment	\$	13,647.90
7/5/2006	3166	Dennis Karow	Lawn Service June	\$	1,150.20
7/5/2006	3167	CenterPoint Energy	Town Hall Gas	\$	17.79
7/5/2006	3168	Bryan Rock Products	Rip Rap	\$	533.99
7/5/2006	3169	Xcel Energy	St Francis Street Light	\$	11.92
7/5/2006	3170	All Steel Products	France Blvd Road Repair	\$	144.84
7/5/2006	3171	DB Services	France Blvd/204th St Ditch Work	\$	1,060.00
7/5/2006	3172	Integra Telecom	Phone Services	\$	356.22
7/5/2006	3173	City of Prior Lake	2nd Half Fire Contract	\$	60,667.50
7/5/2006	3174	Mainline Plumbing	Town Hall Plumbing Repair	\$	116.00
7/5/2006	3175	One Call Concepts	General Locate Services	\$	34.80
7/5/2006	3176	Private Underground	Locate Serv. - MH/SP May	\$	258.00
7/5/2006	3177	Holly Batton	June Expenses	\$	116.86
7/5/2006	3178	McDonald Construction	Access Refund	\$	600.00
7/5/2006	3179	Millerville Inc	Access Refund	\$	600.00
7/5/2006	3180	CJ Homes	Access Refund	\$	600.00
7/5/2006	3181	Mark & Denise Frampton	Access Refund	\$	600.00
7/5/2006	3182	Charles Cudd	Access Refunds	\$	2,400.00
7/5/2006	3183	Rongitsch Homes	Access Refunds	\$	1,800.00
7/5/2006	3184	Wooddale Builders	Access Refunds	\$	2,950.00
7/5/2006	3185	Stonebridge Homes	Access Refunds	\$	4,200.00
7/5/2006	3186	Brent Beckman	Access Refund	\$	300.00

7/5/2006	3187	Paul Wise	Access Refund	\$	300.00
7/5/2006	3188	Rock Creek Builders	Access Refunds	\$	2,400.00
7/5/2006	3189	Lecy Construction	Access Refund	\$	300.00
7/5/2006	3190	Metro Prairie Homes	Access Refunds	\$	1,200.00
7/5/2006	3191	A Maas Construction	Access Refunds	\$	1,760.00
7/5/2006	3192	Rob Molstad	NPDES Escrow Refund	\$	375.00
7/5/2006	3193	Joe Rebholz	NPDES Escrow Refund	\$	990.00
7/5/2006	3194	John Mesenbrink	NPDES Escrow Refund	\$	1,990.00
7/5/2006	3195	Chris/Melissa Hagan	NPDES Escrow Refund	\$	1,980.00
7/5/2006	3196	Holly Batton	Services as Treasurer	\$	1,241.82
7/5/2006	3197	Dan Casey	Services as Supervisor	\$	655.68
7/5/2006	3198	Jerald R Maas	Services as Clerk	\$	2,955.20
7/5/2006	3199	Bruce Nilsen	Services as Supervisor	\$	784.97
7/5/2006	3200	Leroy Schommer	Services as Supervisor	\$	1,685.39
7/5/2006	3201	Dan Casey	Expenses	\$	82.04
7/5/2006	3203	Bruce Nilsen	Expenses	\$	87.38
7/5/2006	3203	Leroy Schommer	Expenses	\$	50.00
7/5/2006	3204	Private Underground	April/June Locates	\$	355.50

Adjourn

There being no further business before the Town Board, Supervisor Leroy Schommer made a motion to adjourn, Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 - 0. The meeting adjourned at 11:30 pm.

Submitted By: (s/) Jerald R. Maas
Township Clerk
Credit River Township

Approved By:(s/) Dan Casey
Chairman Board of Supervisors
Credit River Township